

METROPOLITAN BOROUGH OF SEFTON

COUNCIL SUMMONS

To Members of the Metropolitan Borough Council

Dear Councillor

You are requested to attend a Meeting of the Sefton Metropolitan Borough Council to

be held on **Thursday 1st March, 2012 at 6.30 pm at the Town Hall, Bootle** to

transact the business set out on the agenda overleaf.

Yours sincerely,

A handwritten signature in black ink that reads "M. Carney".

Chief Executive

Town Hall,
Southport

22 February 2012

Please contact Steve Pearce, Head of Committee and Member Services
on 0151 934 2046 or e-mail steve.pearce@sefton.gov.uk

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AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.

3. Minutes of Previous Meeting

(Pages 7 - 20)

Minutes of the meeting held on 16 February 2012

4. Mayor's Communications

Public Session

5. Matters Raised by the Public

To deal with matters raised by members of the public within the Borough, in accordance with the procedures relating to Petitions, Public Questions and Motions set out in Rule 11 of the Council and Committee Procedure Rules.

Council Business Session

6. Questions Raised by Members of the Council

To receive and consider questions to Cabinet Members, Chairs of Committees or Spokespersons for any of the Joint Authorities upon any matter within their portfolio/area of responsibility, of which notice has been given in accordance with Rule 12 of the Council and Committee Procedure Rules.

7. Localism Act 2011 - Pay Policy

(Pages 21 -
40)

Report of the Director of Corporate Support Services

8. Treasury Management Policy and Strategy 2012/13

(Pages 41 -
72)

Report of the Head of Corporate Finance and ICT

9. The Prudential Code for Capital Finance in Local Authorities - Prudential Indicators 2012/13

(Pages 73 -
84)

Report of the Head of Corporate Finance and ICT

10. Capital Programme 2011/12 and Capital Allocations 2012/13

(Pages 85 -
104)

Report of the Head of Corporate Finance and ICT

11. Council Tax for 2012/13

a) **Local Government Act 2003 - Chief Financial Officer's Requirements**

Report of the Head of Corporate Finance and ICT to follow

b) **Statements by Party Group Leaders**

To receive statements by the three Party Group Leaders on the Revenue Budget for 2012/13

c) **Revenue Budget 2012/13**

Joint report of the Chief Executive and Head of Corporate Finance and ICT to follow

d) **Council Tax Recommendation 2012/13**

Report of the Head of Corporate Finance and ICT to follow

A copy of the draft Budget Resolution will be circulated at the Council Meeting

12. Membership of Committees 2011/12

To consider any changes to the Membership of any committees etc.

13. Notice of Motion Submitted by Councillor Byrom

The Council at its meeting held on 16 February 2012 considered the Motion submitted by Councillor Byrom, which is set out below and resolved that it be deferred for further consideration at the next Council meeting on 1 March 2012, by which time the outcome of the visit by representatives of the Merseyside Fire and Rescue Authority to Government Ministers would be known, together with the details of their precept for 2012/13.

Details of the Merseyside Fire and Rescue Authority precept for 2012/13 are set out in the report for agenda item 11 (d) above.

The Council is requested to give further consideration to the following Motion:

“This authority supports the Metropolitan Fire Authorities Joint response to the Governments Resource Review.

It notes that 62% of cuts in the English Fire Service, outside London, have fallen on the six Metropolitan brigades alone.

The number of frontline staff has been reduced by 458, nearly 6% of the establishment.

The six Chief Fire Officers have given a professional opinion that the scale of cuts now planned will severely affect frontline services and may result in the number of fire-fighters being “massively reduced, some by compulsory redundancy” Fire appliance numbers will be cut and fire stations closed.

It is their professional view that the scale of cuts envisaged would “leave the main regional cities of this country with radically low levels of fire and rescue cover and significantly less ability to manage or assist at a major incident involving terrorism or flooding”

The Metropolitan Brigades, including Merseyside, have had the biggest revenue support grant cut. Of the total RSG reductions planned between 2005/06 and 2012/13 of £75.9m - £62m has been in the Mets - 82% of all cuts.

In order to protect the life and property of the community of Sefton, the scale of these damaging cuts must be reversed and the strong message from the six Metropolitan Fire Chiefs given credence.

This authority resolves to write to the Parliamentary Under Secretary of State for the Fire and Rescue Service, all of Sefton’s MP’s and the Prime Minister voicing our strong support for the joint Metropolitan Fire Services campaign.”

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THIS SET OF MINUTES IS NOT SUBJECT TO "CALL-IN"

COUNCIL

MEETING HELD AT THE TOWN HALL, SOUTHPORT ON THURSDAY 16TH FEBRUARY, 2012

PRESENT: The Mayor (Councillor Cummins) (in the Chair)
 The Deputy Chair (Councillor M. Fearn)

Councillors Ashton, Atkinson, Ball, Blackburn, Booth, Bradshaw, Brady, Brennan, Brodie - Browne, Byrom, Carr, K. Cluskey, L. Cluskey, Crabtree, Cuthbertson, Dodd, Doran, Dorgan, M. Dowd, P. Dowd, Dutton, Fairclough, Lord Fearn, Fenton, Friel, Gibson, Griffiths, Glover, Gustafson, Hands, Hardy, Hill, Howe, Hubbard, Jones, Kelly, Kerrigan, Maher, Mahon, Mainey, McGinnity, McGuire, Mclvor, McKinley, Moncur, Page, Papworth, Parry, Pearson, Porter, Preece, Rimmer, Roberts, Robertson, Robinson, Shaw, Sumner, Tonkiss, Tweed, Veidman, Sir Ron Watson, Weavers, Webster and Welsh

84. APOLOGIES FOR ABSENCE

No apologies for absence were received.

85. DECLARATIONS OF INTEREST

The following declarations of interest were received:

Member/Officer	Minute No.	Reason	Action
Councillor Shaw	90 - Transformation Programme 2011-2014	Personal - His son is employed by Sefton Library Service which may be affected by the options set out in the report	Stayed in the room and took part in the consideration of the item
Councillor Sir Ron Watson	90 - Transformation Programme 2011-2014	Personal - His relative works for Sefton Council	Stayed in the room and took part in the consideration of the item

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Margaret Carney - Chief Executive	94 - Proper Officer Functions	Personal - Her post is referred to within the recommendation of the report	Stayed in the room during the consideration of the item
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86. MINUTES OF PREVIOUS MEETING

RESOLVED:

That the minutes of the Council meeting held on 24 November 2011 be approved as a correct record.

87. MAYOR'S COMMUNICATIONS

Holocaust Memorial Day

The Mayor reported that in conjunction with the Chairman and Members of the Southport Branch of the Association of Jewish Ex-Service Men and Women, a Holocaust Memorial Day Service took place at Christ Church, Lord Street, Southport on Sunday, 22 January 2012. The Service was extremely well attended and was a fitting and very moving occasion.

PUBLIC SESSION

88. MATTERS RAISED BY THE PUBLIC

The Mayor reported that members of the public had not submitted any petitions or questions.

COUNCIL BUSINESS SESSION

89. QUESTIONS RAISED BY MEMBERS OF THE COUNCIL

The Council considered a schedule setting out the written questions submitted by:

- Councillor Jones to the Cabinet Member - Environmental (Councillor Shaw)
- Councillor Papworth to the Cabinet Member - Transportation (Councillor Fairclough)
- Councillor Brodie-Browne to the Cabinet Member - Children, Schools and Families (Councillor Moncur)
- Councillor Shaw to the Cabinet Member - Older People and Health (Councillor Porter)

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Together with the responses given. Councillors Brodie-Browne and Shaw asked a supplementary question which was responded to by the relevant Cabinet Member.

90. TRANSFORMATION PROGRAMME 2011 - 2014

Further to Minute No. 94 of the Cabinet meeting held on 2 February 2012, the Council considered the report of the Chief Executive detailing the progress made towards the establishment of the budget for 2012/13 and the reviews of services and consultation processes completed and in progress, as part of the Transformation Programme.

The report incorporated the following information:

- Introduction/Background
- Work Programme and Prioritisation
- Consultation and Engagement Overview
- Impact Assessment Overview
- Risk Management Overview
- Low and Medium Impact Options to Progress
- Conclusion

The report also contained the following annexes:

- | | |
|---------|---|
| Annex A | Work Programme Timetable |
| Annex B | Proposals where the impact has been assessed as relatively low or medium following the analysis of the consultation and engagement activity |
| Annex C | Organisational changes and efficiencies not requiring consultation with the public |

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

The Mayor reported that the Cabinet had endorsed the content of the recommendations set out in the report at its meeting held on 2 February 2012, but at its meeting held earlier that day, the Cabinet had amended the proposed action to be taken on Policy Option E3.6 relating to the review of the life guard cover at all swimming pools. A copy of the Cabinet Minute and revised service description for this Option had been circulated around the Council Chamber, prior to the start of the meeting.

The Mayor advised Council that the Cabinet had recommended that the proposal set out in recommendation (d) of the agenda papers to provide "a limited reduction of life guard cover during the low cost periods identified in the report", be deleted and substituted by "life guard cover be provided at all public swimming sessions, as at present and the shortfall in budget savings to be achieved, be met by an increase of 3% above inflation in the charges for swimming sessions."

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The Mayor also advised Council that a further report on the Transformation Programme had been considered by the Cabinet at its meeting held earlier that day and the recommendations arising from that meeting would be submitted to the next Council meeting to be held on 1 March 2012 for consideration.

The Mayor requested Members to take into account the issues raised at the Members' Briefing Sessions held on 9 February 2012 and prior to this Council meeting and be aware of their responsibilities relating to the consideration of the key issues on the agenda.

It was moved by Councillor P. Dowd, seconded by Councillor Maher and unanimously

RESOLVED:

That:

- (1) the work programme timetable contained in Annex A of Part A of the report be noted;
- (2) Officers be authorised in terms of the proposals included in the report, to prepare for implementation immediately, (subject to the duty to consult with employees and trade unions) including the issue of relevant statutory and contractual notifications;
- (3) it be noted that the detail within the equality analysis assessment, the consultation feedback and the mitigating actions for each budget saving option set out in the report had been taken into account in the decision making process;
- (4) after taking into account the equality analysis assessment, the consultation feedback, risks and mitigating actions for each individual proposal, approval be given to the following budget savings options set out in Annex B of the report:

Ref	Service Area	Proposal	Action to be taken
E1.2	Respite Children's	Reduce planned expenditure through increased efficiency	<ul style="list-style-type: none">• The planned expenditure should be reduced through the efficiencies identified• Officers be authorised to prepare for implementation immediately, including the issue of relevant contractual notifications, if necessary.

E1.4	Parenting Network - Think Family Grant	Cessation of universal parenting programmes	<ul style="list-style-type: none"> • The coordination of the network of practitioners delivering the Universal Parenting Programme be ceased • Officers be authorised to prepare for implementation immediately.
E1.7	Early Years Outcomes Monitoring and Quality Support Service	Reduce the level of Council funding in support of this service	<ul style="list-style-type: none"> • The core funding be reduced by 50% • Officers be authorised to prepare for implementation immediately, including the issue of relevant statutory and contractual notifications, if necessary • It be noted that the Council would continue to deliver its statutory duties under Section 13 of the Childcare Act 2006.
E3.6	Sports and Recreation	Review of the life guard cover at all swimming pools	<ul style="list-style-type: none"> • Life guard cover be provided at all public swimming sessions, as at present and the shortfall in budget savings to be achieved, be met by an increase of 3% above inflation in the charges for swimming sessions • Officers be authorised to prepare for implementation immediately, (subject to the duty to consult with employees and trade unions) including the issue of relevant statutory notifications, if necessary.

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E3.12	Library Services	Restructure of the Local History and Information Services Team	<ul style="list-style-type: none"> • The Local History and Information Services Team be restructured, resulting in a reduced service • Officers be authorised to prepare for implementation immediately, (subject to the duty to consult with employees and trade unions) including the issue of relevant statutory notifications, if necessary.
E3.13	Library Services	Consider the future requirement of the mobile library service	<ul style="list-style-type: none"> • Subject to employee and trade union consultations, the cessation of the mobile library service be implemented with effect from 30 June 2012 • Officers be authorised to prepare for implementation immediately, including the issue of relevant statutory and contractual notifications, if necessary.
E4.2	Highways Maintenance	Temporary reduction in Highways Maintenance Works Budgets (3 years)	<ul style="list-style-type: none"> • A temporary budget reduction of £400,000 be made for three years • Officers be authorised to prepare for implementation immediately, including the issue of relevant statutory and contractual notifications, if necessary.
E4.9	Parks and Green Spaces	Cease supply of hanging baskets	<ul style="list-style-type: none"> • The cessation of the supply of all non-sponsored hanging baskets and a budget reduction of £30,000 be made • Officers be authorised to prepare for implementation

			immediately, including the issue of relevant contractual notifications, subject to the final decision of Council.
E5.4	Fairways Park and Ride	Ceasing the operation of Fairways Park and Ride facility on Saturdays	<ul style="list-style-type: none"> • The cessation of Fairways Park and Ride services on Saturday at a saving of £15,000 be made • Officers be authorised to prepare for implementation immediately, including the issue of relevant contractual notifications.
E5.7	Cemeteries and Crematoria	Review of charges	<ul style="list-style-type: none"> • The charge for the provision of a burial, cremation and associated services be increased as set out in the report • Officers be authorised to prepare for implementation immediately, including the issue of relevant contractual notifications.
E6.3	Other Area Committee Budgets	Reduction in Area Committee Budgets	<ul style="list-style-type: none"> • A reduction of 10% in Area Committee Budgets be made and Officers be authorised to prepare for implementation immediately.

- (5) it be noted that the risks outlined in Section 5 of the report, including any mitigating actions identified, had been taken into account in the decision making process;
- (6) approval be given to the following organisational changes and efficiencies to services, which do not require consultation with the public, set out in Annex C of the report:

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Ref	Service Area	Proposal	Action to be taken
E2.2	Supporting People Team - Commissioning Functions	To review staffing support	<ul style="list-style-type: none"> • A reduction in staffing be made • Officers be authorised to prepare for implementation immediately, which will be progressed alongside budget option E2.1 and as part of a wider review of department commissioning resources, (Subject to the duty to consult with employees and trade unions) including the issue of relevant statutory notifications.
E2.8	Area Finance	Review of processes and staffing arrangements	<ul style="list-style-type: none"> • A reduction in staffing be made • Officers be authorised to prepare for implementation immediately, (subject to the duty to consult with employees and trade unions) including the issue of relevant statutory notifications.
E3.7	Sports and Recreation	Reduce the coaching and casual staff budget at Litherland Sports Park	<ul style="list-style-type: none"> • A reduction in the coaching and casual staff budget at Litherland Sports Park be made • Officers be authorised to prepare for implementation immediately, (subject to the duty to consult with employees and trade unions) including the issue of relevant statutory notifications.
E3.9	Library Services	Reduce the stock fund for the purchase of books and other materials and the Stock Fund	<ul style="list-style-type: none"> • The stock fund budget reduction of £100,000 be made • The Stock Fund Services Unit be

		Services Unit be restructured	restructured <ul style="list-style-type: none"> • Officers be authorised to prepare for implementation immediately, (subject to the duty to consult with employees and trade unions) including the issue of relevant statutory notifications.
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(7) it be noted that reports were considered by the Cabinet on 16 February 2012, relating to the remaining budget savings options and the proposed 'framework' Budget for 2012/13 which would be submitted to the Council on 1 March 2012 for consideration.

91. DECLARATION OF AIR QUALITY MANAGEMENT AREAS

Further to Minute No. 86 of the Cabinet meeting held on 19 January 2012, the Council considered the report of the Director of Built Environment on the proposed declaration of two Air Quality Management Areas in Sefton.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

It was moved by Councillor P. Dowd, seconded by Councillor Maher and unanimously

RESOLVED:

That approval be given to the declaration of the Sefton Council Air Quality Management Area Numbers 4 and 5 Order, 2011 as detailed in the order attached in Annex 1 to the report.

92. REVISION OF EMPLOYEE CODE OF CONDUCT

Further to Minute No. 89 of the Cabinet meeting held on 19 January 2012, the Council considered the report of the Director of Corporate Support Services on a proposed change to the Employee Code of Conduct which forms part of the Council's Constitution.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

It was moved by Councillor P. Dowd, seconded by Councillor Maher and unanimously

RESOLVED:

That approval be given to the insertion of the following revised text in Paragraph 10.1 of Section 10 of Part 5 of the Council's Constitution:

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“Some jobs within the Authority are politically restricted. This means that the employees in these posts are not allowed to take part in political activities, such as standing as a candidate for election to a public body, canvassing at elections or being a non-executive Director of a Health Trust, etc. The posts concerned are those of Chief Officers and Deputy Chief Officers and certain other politically sensitive posts. All the posts are listed in a central register maintained by the Corporate Legal Department.”

93. PROGRAMME OF MEETINGS - 2012/13 MUNICIPAL YEAR

Further to Minute No. 96 of the Cabinet meeting held on 2 February 2012, the Council considered the report of the Director of Corporate Commissioning on the draft Programme of Meetings for the 2012/13 Municipal Year.

It was moved by Councillor P. Dowd, seconded by Councillor Maher and unanimously

RESOLVED: That

- (1) the Programme of Meetings for the Council, Member Briefing Sessions and Regulatory Committees; Overview and Scrutiny Committees and Area Committees for 2012/13, as set out in Annexes B, C and D of the report be approved; and
- (2) the Programme of Meetings for the Cabinet, Leader’s Group, Strategic Leadership Team, Public Engagement and Consultation Panel and Sefton Borough Partnership Operations Board and Strategic Board for 2012/13, as set out in Annexes A and E of the report be noted.

94. PROPER OFFICER FUNCTIONS

The Council considered the report of the Chief Executive relating to the appointment of a Returning Officer and Electoral Registration Officer.

It was moved by Councillor P. Dowd, seconded by Councillor Maher and unanimously

RESOLVED: That

- (1) the Electoral Registration Officer Functions for the registration of Parliamentary and Local Government Electors and Acting Returning Officer/Returning Officer Functions for Parliamentary, Local, Parish and European Elections under the relevant provisions of the Representation of the People Act 1983 and European Parliamentary Elections Act 2002 be attached to Margaret Carney (Chief Executive) and Margaret Carney be appointed to act as the Proper Officer for all related functions and relevant legislation with effect from 17 February 2012; and

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(2) the relevant sections of the Constitution be amended accordingly.

95. MEMBERSHIP OF COMMITTEES 2011/12

No changes were made to the Membership of Committees.

96. MATTERS DEALT WITH IN ACCORDANCE WITH RULE 17 OF THE OVERVIEW AND SCRUTINY PROCEDURE RULES (CALL-IN AND URGENCY) OF THE CONSTITUTION

The Council considered the report of the Leader of the Council setting out details of those matters dealt with in accordance with Rule 17 of the Overview and Scrutiny Procedure Rules (Call-in and Urgency).

RESOLVED:

That the report be noted.

97. NOTICE OF MOTION SUBMITTED BY COUNCILLOR BYROM

It was moved by Councillor Byrom, seconded by Councillor Mahon:

“This authority supports the Metropolitan Fire Authorities Joint response to the Government’s Resource Review.

It notes that 62% of cuts in the English Fire Service, outside London, have fallen on the six Metropolitan brigades alone.

The number of frontline staff has been reduced by 458, nearly 6% of the establishment.

The six Chief Fire Officers have given a professional opinion that the scale of cuts now planned will severely affect frontline services and may result in the number of fire-fighters being “massively reduced, some by compulsory redundancy”. Fire appliance numbers will be cut and fire stations closed.

It is their professional view that the scale of cuts envisaged would “leave the main regional cities of this country with radically low levels of fire and rescue cover and significantly less ability to manage or assist at a major incident involving terrorism or flooding”.

The Metropolitan Brigades, including Merseyside, have had the biggest revenue support grant cut. Of the total RSG reductions planned between 2005/06 and 2012/13 of £75.9m - £62m has been in the Mets - 82% of all cuts.

In order to protect the life and property of the community of Sefton, the scale of these damaging cuts must be reversed and the strong message from the six Metropolitan Fire Chiefs given credence.

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This authority resolves to write to the Parliamentary Under Secretary of State for the Fire and Rescue Service, all of Sefton's MP's and the Prime Minister voicing our strong support for the joint Metropolitan Fire Services campaign."

An amendment was moved by Councillor Jones, seconded by Councillor McIvor that the Motion be amended as follows:

"That the Motion be deferred for further consideration at the next Council meeting on 1 March 2012, by which time the outcome of the visit by representatives of the Merseyside Fire and Rescue Authority to Government Ministers would be known, together with the details of their precept for 2012/13."

Following debate thereon, on a show of hands, the Mayor declared that the amendment was carried unanimously.

On a show of hands, the Mayor declared that the Substantive Motion was carried unanimously and it was

RESOLVED:

That the Motion be deferred for further consideration at the next Council meeting on 1 March 2012 by which time the outcome of the visit by representatives of the Merseyside Fire and Rescue Authority to Government Ministers would be known, together with the details of their precept for 2012/13.

98. NOTICE OF MOTION SUBMITTED BY COUNCILLOR PARRY

It was moved by Councillor Parry, seconded by Councillor Papworth.

"The Council warmly welcomes the news that the Port of Liverpool is likely to be expanded, bringing thousands of jobs to Merseyside in general and Sefton in particular, and resolves to work constructively with Peel Holdings plc and other relevant parties to resolve the relevant concerns regarding the environment."

An amendment was moved by Councillor Sir Ron Watson, seconded by Councillor Pearson that the Motion be amended by the addition of the following text at the end of the Motion:

"Sefton recognises that there may well be some important planning issues to be dealt with in due course and agrees that they will need to be dealt with in a positive manner and will ensure that the consideration of any such planning application will be resourced as a matter of priority."

"The Council also recognises that it is possible that there might be some elements of disruption to Local residents and asks Peel Holdings to ensure

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that where they are responsible for providing compensation they will progress this as a matter of priority.”

Following debate thereon, on a show of hands, the Mayor declared that the amendment was lost by 62 votes to 4.

On a show of hands, the Mayor declared that the Original Motion was carried unanimously and it was

RESOLVED;

“The Council warmly welcomes the news that the Port of Liverpool is likely to be expanded, bringing thousands of jobs to Merseyside in general and Sefton in particular, and resolves to work constructively with Peel Holdings plc and other relevant parties to resolve the relevant concerns regarding the environment.”

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Report to: Pay & Grading Committee
Cabinet
Council

Date of Meeting: 23 February 2012
1 March 2012
1 March 2012

Subject: Localism Act 2011 - Pay Policy

Report of: Director of Corporate Support Services **Wards Affected:** All

Is this a Key Decision? No **Is it included in the Forward Plan?** Yes

Exempt/Confidential No

Purpose/Summary

To recommend a Pay Policy for the Council as required by the Localism Act 2011.

Recommendation(s)

It is recommended that :

(Pay and Grading Committee)

This report and the proposed Pay Policy at Annex A be noted, including the amended functions of this Committee.

(Cabinet)

The proposed Pay Policy at Annex A to this report be recommended to the full Council for approval, including the changes to the functions of the Employment Procedure Committee and the Pay and Grading Committee.

(Council)

- (1) the proposed Pay Policy set out in Annex A to this report be approved; and
- (2) the changes to the functions of the Employment Procedure Committee and the Pay and Grading Committee set out in the report be approved and the Council Constitution be amended accordingly.

Agenda Item 7

How does the decision contribute to the Council's Corporate Objectives?

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

Reasons for the Recommendation:

To comply with the Localism Act 2011.

What will it cost and how will it be financed?

(A) Revenue Costs

N/A

(B) Capital Costs

N/A

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal - The policy complies with Sections 38 to 41 of the Localism Act 2011.	
Human Resources - None	
Equality	
1. No Equality Implication	<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

N/A

What consultations have taken place on the proposals and when?

The Head of Corporate Finance & ICT (FD1340/11) and Head of Corporate Legal Services (LD.700/12....) have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration?

NO

Implementation Date for the Decision

1 April 2012

Contact Officer: Mike Fogg
Tel: 0151 934 4081
Email: mike.fogg@sefton.gov.uk

Background Papers:

Department of Communities and Local Government (DCLG) – openness and accountability in local pay: Draft Guidance under Section 40 of the Localism Act.

DCLG – Code of Recommended Practice for Local Authorities on Data Transparency.

Northwest Employers Organisation – The Localism Act 2011 – Pay Policy Statement Implications for Local Authorities.

Recognised trade unions – Union, Unite, GMB.

Agenda Item 7

A. COMMENTS

1. The Localism Act 2011 requires local authorities and fire and rescue authorities to produce a pay policy statement for 2012/13 and each subsequent financial year.
2. The pay policy statement must set out an authority's policies relating to:
 - Chief Officer remuneration (at recruitment, salary, bonus/performance related pay, charges/fees/allowances, benefits in kind, enhancement to pension, at termination)
 - Remuneration of its lowest paid employees (elements as above), the definition used for this group and the reason for adopting that definition.
 - The relationship between chief officer remuneration and that of other staff.
3. The definition of chief officers is not limited to Head of Paid Service or statutory chief officers. It also includes those who report directly to them (non-statutory chief officers), and to their direct reports (deputy chief officers). The provisions in the Act do not apply to the staff of local authority schools.
4. Authorities may amend their policy statement during the year but when making any relevant decision must comply with the existing policy framework set out within the statement.
5. Draft guidance supporting the act and a code of recommended practice on the publication of data on senior pay and workforce structure; identify a number of areas where authorities will be expected to identify detailed policies and the reasoning behind their remuneration strategy.
6. Previous legislation already requires authorities to publish certain information on remuneration including senior officers pay.

B. Considerations

7. The guidance referred to in paragraph 5 sets out a number of specific expectations:
 - Full Council is to have the opportunity to vote on senior remuneration packages with a value over £100,000 prior to an offer being made in a new appointment.
 - Policies should explain the planned relationship between chief officer remuneration and that of other staff and the ratio between the highest paid and the median salary that the authority aims to achieve or maintain.
 - Authorities should consider Will Hutton's recommendations ('Fair Pay in the Public Sector : March 2011 – www.hm-treasury.gov.uk/indreview.willhutton.fairpay.htm) on the value of a system of 'earn back' pay, with an element of their basic pay 'at risk', to be earned back each year through meeting pre-agreed objectives.

Agenda Item 7

- Any decision that an authority takes in relation to the award of severance to an individual chief officer, must comply with their published policy for that year.
 - Authorities should have an explicit policy in their pay statement on whether or not they permit an individual to be in receipt of a pension in addition to receiving a salary.
 - Policies toward chief officers who have returned to an authority; had received a severance or redundancy payment, returned under a contract for services or are in receipt of a LGPS / firefighter pension
8. Attached at **Annex A** is a recommended policy for Sefton. A comprehensive approach has been taken which embraces all of the specific expectations described above and what has been suggested in the guidance as best practice.
9. In large part the policy brings together previous policy decisions that have been taken in relation to the respective employment groups within the Council. Those matters not covered by previous decisions which need to be included in the policy are considered below.

(Decision Making – Section D of Policy Document)

10. This section of the policy is self explanatory but, in order to ensure compliance with the guidance, it will be necessary to amend the constitution in relation to the functions of the Employment Procedure Committee (EPC) and Pay & Grading Committee.
11. In particular it should be noted that the full Council is to have the opportunity to vote on senior officers remuneration packages where the value is over £100k. This is to be done prior to the offer being made in a new appointment.
12. The EPC is responsible for senior officer appointments and as such it is considered appropriate for the committee to consider the matter of remuneration (within the terms of the policy) and, as necessary, to make a recommendation to the full Council.
13. It is recommended that the following is included as a function of the EPC in the Council Constitution:
- “where the value of the proposed remuneration package is over £100k it will be recommended for approval to the full Council prior to the post being advertised.”
14. In the case of the Pay and Grading Committee it is recommended that the Committee’s current functions are amended in the Council Constitution to :
- (1) “To review the Council’s Pay Policy annually, or sooner if required, and make recommendations to the full Council for approval. (It is a statutory requirement to have a Pay Policy in place and published for each financial year).

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- (2) To review and determine pay and grading structures and other employee pay arrangements (e.g. overtime, shift allowances), as required, and make recommendations to the Cabinet in relation to the financial consequences.
- (3) Make recommendations to the full Council if changes to the Pay Policy are required as a consequence of the above.
- (4) To make decisions on the implementation of review outcomes (e.g. date of implementation, appeals process, assimilation arrangements).
- (5) To mandate the Head of Corporate Personnel and/or other Directors responsible for consulting and/or negotiating with the recognised trade unions relative to the desired outcomes from reviews.
- (6) As necessary, to meet with representatives of the recognised trade unions for the purpose of consultation (not negotiation)".

(Market Supplements – Section E, para 16)

15. At the present time there is no policy in respect of market supplements. There has been one case in recent years where a supplement has (and continues to be) paid. This was with the approval of the EPC. It was done in the light of failures to recruit to the post in question and on the basis of market value information provided by the consultants who were assisting in the process.
16. Paragraph 16 of the policy recognises that situations may arise where market supplements should be considered.

(Performance Payments – Section F, para 33)

17. Paragraph 35 of the policy deals with the matter of 'earn back pay' for Senior Officers. This is one of the expectations referred to in the Guidance.
18. As indicated in the policy this is not a matter proposed for consideration at this time.

(Pay Relationships – Section H)

19. The Act requires pay relationships to be set out in an authority's policy.
20. Paragraph 38 identifies the pay multiples between the highest, median and lowest rates of pay.



PAY POLICY 2012/13 **(As required by the Localism Act 2011)**

	<u>Contents</u>	<u>Para(s)</u>
A.	Opening Statement	1 to 4
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I.	Other Terms and Conditions	39 to 44
J.	Local Government and Teachers Pension Schemes	45 to 46
K.	Employees Transferring into the Council	47

Note: Reference is made in this policy to various national and local terms and conditions agreements, policies and schemes. These can be accessed from the following links:

National Pay Agreements within Local Government

1. JNC Chief Executive Terms and Conditions of Service: www.lge.gov.uk
2. JNC Chief Officer Terms and Conditions of Service: www.lge.gov.uk
3. Local Government Pension Scheme: www.lgps.org.uk
4. NJC Terms and Conditions of Service (Green Book): www.lge.gov.uk
5. NJC Terms and Conditions of Services for Craft Workers (Red Book): www.lge.gov.uk
6. Soulbury Terms and Conditions of Service: www.lge.gov.uk (Education & Young People)
7. Teachers Pension Scheme: www.teacherspensions.co.uk
8. Youth and Community Workers Terms and Conditions of Service (Pink Book): www.lge.gov.uk (Education & Young People)

Sefton Council – Local Pay Policies

1. Local Government Pension Scheme - Discretionary Powers:
2. Payments to Employees Temporarily Undertaking Additional Duties:
3. Point of Minimum Advantage:
4. Sefton's NJC Pay Scale:
5. Non Standard Working Arrangements – Associated Payments

These can be accessed through Sefton's website (www.sefton.gov.uk)

Senior Salary Pay Bandings

These can be accessed through the following link: <http://www.sefton.gov.uk/default.aspx?page=10903>

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SEFTON COUNCIL

PAY POLICY

(As required by the Localism Act 2011)

A. OPENING STATEMENT

1. The aim of this policy is to help maintain and improve the quality of service provision by ensuring that all employees are valued and receive proper reward for their work and contribution. It also serves to satisfy the requirements of the Localism Act 2011 relative to pay accountability.
2. It is recognised that both financial and non-financial rewards are necessary to attract, retain and motivate employees. As such there needs to be a close link between reward and the overall approach to people management, including workforce planning and development strategies. There needs to be a fair balance between changing organisational needs and the aspirations of individuals. Equally there needs to be a recognition of the financial constraints of the current economic climate and the imperative to manage public monies responsibly.
3. This policy will assist in managing pay and other rewards in a fair, equitable, responsible and transparent manner. The Council supports the principle of equality of opportunity in employment. In this regard every endeavour will be made to ensure that employees receive equal treatment, irrespective of their age, gender, race, colour ethnic origin, family commitments, marital status, sexual orientation, disability or religious beliefs.
4. All pay related decisions will be taken in compliance with the provisions of The Equality Act 2010, The Employment Rights Act 1996, The Employment Relations Act 1999, the Employment Act 2002, The Employment Act 2008, The Part-Time Workers (Prevention of Less Favourable Treatment) Regulations 2000, The Fixed Term Employees' (Prevention of Less Favourable Treatment) Regulations 2002, all as amended.

B. SCOPE OF POLICY

5. This policy covers all employees other than those in schools. Senior officers are defined as those currently earning £52,800 and above.

(*The £52,800 threshold is given in the Code of Recommended Practice for Local Authorities on Data Transparency issued by the Secretary of State for Communities and Local Government [CLG].)

C. AVAILABILITY OF POLICY

6. This policy is available on the transparency pages of Sefton's website (www.sefton.gov.uk).

D. DECISION MAKING

7. The pay policy aspects of this document are the responsibility of the Pay & Grading Committee with any recommendations for change being subject to the approval of the Council.
8. The policy will be reviewed by the Committee at least once every municipal year and referred to the Council for consideration prior to the beginning of the subsequent municipal year on 1st April.
9. The authority to make decisions in accordance with the policy (i.e. its application) is in accordance with the delegations described in the Council's constitution, which can be found in the documents library on Sefton's website
10. The full Council will have the opportunity to vote on the remuneration of senior officers where the value is over £100,000 prior to an offer being made in a new appointment. This will be when a decision is made to fill the post and a recommendation will be made by the Employment Procedure Committee.

E. BASIC PAY

(Senior Officers)

11. Senior officers (other than those paid under the Soulbury agreement – see paras 18 to 21) are paid in accordance with the following grading structure which was constructed on the recommendation of HAY consultants taking account of market value:

	Chief Executive	Strategic Directors	Service Directors			Senior Managers	
		1	2	3	4	5	
i	137,178	99,621	89,508	77,979	65,406	56,670	
ii	140,607	102,111	91,746	79,929	67,041	58,086	
iii	144,036	104,601	93,984	81,879	68,676	59,502	
iv	147,465	107,091	96,222	83,829	70,311	60,918	
v	150,894	109,581	98,460	85,779	71,946	62,334	

12. The terms and conditions for the post of Chief Executive are in accordance with the Joint National Council (JNC) Scheme for Chief Executives and, in the case of other senior officer posts, the JNC Scheme for Chief Officers.

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13. There is a further senior officer HAY grade (HAY 6) which attracts a salary range below £52,800:

6
44,403
45,573
46,743
47,913
49,083
50,253
51,423

14. The terms and conditions for posts graded HAY 6 are in accordance with the National Joint Council (NJC) Scheme for Local Government services employees (known as the “Green Book”).
15. HAY grades are allocated to posts using the HAY job evaluation system. This system enables the factors of a job to be analysed and translated into a points score which, in turn, is related to the appropriate grade associated with the score.
16. In exceptional circumstances a market supplement may be paid in order to attract/retain the best person for the job and having regard to market values which must be evidenced.

(Educational Professionals – [Soulbury Agreement])

17. The Soulbury Committee provides national collective bargaining machinery for advisory staff in Local Authorities. Nationally it covers approximately 10,500 staff including: education improvement professionals, education psychologists, and young people’s/community service managers. In addition to the annual pay increase, the Soulbury Committee also determines the national salary framework.
18. The Soulbury agreement provides three separate sets of pay spines.
- (i) The first is the pay spine for education improvement professionals. The agreement specifies normal minimum entry points for main, senior and principal educational improvement professionals on that pay spine. The agreement also provides that the pay of other professionals on that spine should reflect the comparable levels of responsibility of those postholders and of other postholders, including all education improvement professionals, paid on Soulbury scale.

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Spine Point	Salary from 1.9.09
1	£ 32,353
2	£ 33,512
3	£ 34,606
4	£ 35,714
5	£ 36,817
6	£ 37,920
7	£ 39,079
8	£ 40,192 *
9	£ 41,491
10	£ 42,649
11	£ 43,792
12	£ 44,899
13	£ 46,152 **
14	£ 47,269
15	£ 48,503
16	£ 49,620
17	£ 50,739
18	£ 51,837
19	£ 52,969
20	£ 53,554 ***
21	£ 54,679
22	£ 55,658
23	£ 56,738
24	£ 57,705
25	£ 58,741
26	£ 59,749
27	£ 60,781
28	£ 61,827
29	£ 62,876
30	£ 63,924
31	£ 64,961
32	£ 66,016
33	£ 67,071
34	£ 68,151
35	£ 69,228
36	£ 70,337
37	£ 71,427
38	£ 72,529
39	£ 73,616
40	£ 74,702
41	£ 75,795
42	£ 76,885
43	£ 77,975
44	£ 79,071
45	£ 80,164
46	£ 81,257
47	£ 82,356
48	£ 83,446 ****
49	£ 84,539 ****
50	£ 85,632 ****

Notes: Salary scales to consist of not more than four consecutive points, based on the duties and responsibilities attaching to posts and the need to recruit and motivate staff.

* normal minimum point for EIP undertaking the full range of duties at this level.

** normal minimum point for Senior EIP undertaking the full range of duties at this level.

*** normal minimum point for Principal EIP undertaking the full range of duties at this level

**** Extension to range to accommodate structured professional assessments

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- (ii) The second set of spines, for educational psychologists, comprises a single scale for main grade psychologists; a pay spine for senior and principal educational psychologists; and a scale for unqualified assistant educational psychologists.

EDUCATIONAL PSYCHOLOGISTS – SCALE A

Spine Point	Salary from 1.9.09
1	£ 33,934
2	£ 35,656
3	£ 37,378
4	£ 39,100
5	£ 40,822
6	£ 42,544
7	£ 44,165
8	£ 45,786
9	£ 47,305 *
10	£ 48,825 *
11	£50,243 *

Notes: Salary scales to consist of six consecutive points, based on the duties and responsibilities attaching to posts and the need to recruit, retain and motivate staff.

* Extension to scale to accommodate structured professional assessment points

SENIOR & PRINCIPAL EDUCATIONAL PSYCHOLOGISTS – SCALE B

Spine Point	Salary from 1.9.09
1	£ 42,544
2	£ 44,165
3	£ 45,786 *
4	£ 47,305
5	£ 48,825
6	£ 50,243
7	£ 50,825
8	£ 51,912
9	£ 52,989
10	£ 54,085
11	£ 55,159
12	£ 56,255
13	£ 57,370
14	£ 58,447 **
15	£ 59,575 **
16	£ 60,693 **
17	£ 61,818 **
18	£62,942 **

Notes: Salary scales to consist of not more four consecutive points, based on the duties and responsibilities attaching to posts and the need to recruit, retain and motivate staff.

* Normal minimum point for the Principal Educational Psychologist undertaking the full range of duties at this level.

** Extension to range to accommodate discretionary scale points and structured professional assessments.

TRAINEE EDUCATIONAL PSYCHOLOGISTS

Spine Point	Salary from 1.9.09	Salary from 1.9.09
1	£ 21,585	£ 21,801
2	£ 23,165	£ 23,397
3	£ 24,744	£ 24,991
4	£ 26,324	£ 26,587
5	£ 27,903	£ 28,182
6	£ 29,482	£ 29,777

ASSISTANT EDUCATIONAL PSYCHOLOGISTS

Spine Point	Salary from 1.9.09	Salary from 1.9.09
1	£ 26,534	£ 26,799
2	£ 27,617	£ 27,893
3	£ 28,701	£ 28,988
4	£ 29,778	£ 30,076

- (iii) The third set of spines applies to Youth and Community Workers. The pay of Youth and Community Workers is determined from pay points that are prescribed by the Joint National Council (JNC) for this group of employees. There are two ranges of pay points, one for Youth and Community Support Workers and one for Professional staff. Scales are constructed from the ranges and the allocation of workers to the scales is undertaken using the JNC's guidance.

Youth and Community Support Worker Range

Pay Points	w.e.f. 1.9.09	Pay Points	w.e.f. 1.9.09
1	14,143		
2	14,733		
3	15,324		
4	15,917		
5	16,509		
6	17,100		
7	17,697		
8	18,291		
9	19,047		
10	19,636		
11	20,591	11	20,591
12	21,525	12	21,525
13	22,489	13	22,489
14	23,485	14	23,485
15	24,166	15	24,166
16	24,875	16	24,875
17	25,574	17	25,574
		18	26,279
		19	26,975
		20	27,673
		21	28,461
		22	29,352
		23	30,219
		24	31,091
		25	31,968
		26	32,847
		25	31,968
		26	32,847
		27	33,726
		28	34,613
		29	35,496
		30	36,377

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19. The agreement provides guidance on the construction of grades from the pay spines.
20. The Soulbury agreement does not set its own specific conditions of service for Soulbury paid officers. Instead it provides that:

“The conditions of service of officers shall be not less favourable than those prescribed for the local government services staff of the authority”

In the majority of cases this will be the NJC/Green Book agreement.”

(NJC/Green Book Employees)

21. The largest proportion of employees are paid in accordance with the NJC/Green Book terms and conditions of employment and in conjunction with a locally determined grading structure that is derived from the forty five spinal column points (SCPs) given in the Green Book. It is influenced by market values and is ‘shaped’ to reward employees fairly relative to job requirements.
22. Grades are allocated to posts using the Local Government Single Status Job Evaluation Scheme which forms part of the Green Book.
23. The grading structure and the arrangements for applying the job evaluation scheme are agreed with the local trade unions.

Current SCP		JE Score	New Grade			JR Score	New Grade			JE Score		
4	£12,145	Up to	A	18	£17,161	333	E	33	£27,849			
5	£12,312	235		19	£17,802	to		34	£28,636			
6	£12,489	236	B	20	£18,453			35	£29,236			
7	£12,787			21	£19,126	372		36	£30,011	509		
8	£13,189	to		22	£19,621	373	F	37	£30,851	510	I	
9	£13,589	260		23	£20,198	to		38	£31,754			
10	£13,874	261	C	24	£20,858			39	£32,800	to		
11	£14,733			25	£21,519			40	£33,661			
11	£14,733	to		26	£22,221	411		41	£34,549	559		
12	£15,039			27	£22,958	412	G	42	£35,430	560	J	
13	£15,444	299		28	£23,708			43	£36,313	to		
14	£15,725	300	D	29	£24,646	to		44	£37,206			
15	£16,054			30	£25,472			45	£38,042	609		
16	£16,440	to		31	£26,276	459		46	£38,961	610	K	
17	£16,830	322		32	£27,052	460	H	47	£39,855	659		
				33	£27,849			48	£40,741	660	L	
				34	£28,636	to		49	£41,616	709		M

(Craft/Red Book Employees)

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24. The remaining group of staff are employed under JNC Craft and Associated terms and conditions of employment known as the 'Red Book'. This group of employees have been assimilated to NJC/Green Book grades and attract the same locally agreed allowances.

(Annual Pay Awards and Incremental Progression)

25. The employees covered by this policy have not received annual national pay awards or incremental pay progressions within grade since:

	HAY	Soulbury	Youth & Community Workers	NJC/ Green Book	Craft/Red Book
• Pay Award	April 2008	September 2009	September 2009	April 2009	April 2009
• Incremental Progression	April 2008	September 2009	September 2009	*April 2009	April 2009

*Does not apply to school employees who have progressed under school delegation

F. OTHER PAY

26. Senior Officers (as defined in para. 5) do not receive any other pay.
27. The Council has to appoint a Returning Officer for elections. This is usually a senior officer of the Council who performs the role in addition to his/her normal duties. Appointment as a Returning Officer is deemed to be separate remunerable employment. The Returning Officer personally foregoes the entitlement to remuneration for Borough and Parish Elections.
28. Employees are not eligible for honoraria or ex gratia payments under current Council policy. However, an employee who, following a fair selection arrangement, is asked to perform the full duties and responsibilities of a higher graded post on a temporary basis, and accepts, will be paid in accordance with the pay applying to the post for the specified period and without any commitment to permanency in that post. This is known as "Acting Up". It is an operationally practical arrangement that is applied throughout the workforce. It is an expedient measure that should maintain for as short a period as possible – normally less than 12 months.

(Advisory Staff in Local Authorities – [Soulbury Agreement])

29. In each of the separate Soulbury pay spines there is provision for employees to receive up to three further spine points under the structure Professional Assessment (SPA) system. This element of the pay structure is based on performance assessment and, therefore, forms part of the overall pay structure. Progression under the SPA system is subject to local assessment against nationally prescribed criteria.

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(Youth and Community Workers)

30. Youth and Community workers do not receive any other pay save reimbursements as outlined in paragraph 43 and Acting up arrangements contained in Paragraph 28.

(NJC/Green Book Employees)

31. In accordance with the NJC/Green Book provisions the Council has negotiated local allowances in respect of employees who are required to work outside what is regarded as normal working hours:
- (a) Additional Hours (overtime)
 - (b) Saturday and Sunday working
 - (c) Night work
 - (d) Public and Extra-Statutory Holidays
 - (e) Sleeping-in Duty
 - (f) Other non standing working patterns
 - (i) shift working
 - (ii) Free Day/Rest Day working
 - (iii) Evening work (unsocial hours)
 - (iv) Recall to work
 - (v) Standby Duty
 - (vi) Emergency Duty Team

(Performance Payments)

32. Other than the Soulbury SPA system (para 29 refers), the Council does not make any bonus or other performance related payments.
33. Consideration has not been given at this time *(and in the time available, given the requirement of the Localism Act 2011 to publish an approved Pay Policy for 2012/13 [w.e.f. 1.4.2012])* to the potential for 'earn back pay' for senior officers (i.e. whereby an element of basic pay has to be 'earned back' each year through meeting pre-agreed objectives). This would require a transparent and fair process to be developed which complies with employment legislation and contract law. Full trade union and employee consultation would also be required. The possibility is not rejected – it is simply that a proper consideration of the complexity and sophistication of an 'earn back' scheme is required.

G. PAY PROTECTION

34. In certain circumstances where employees suffer a loss in basic pay which occurs as a result of the actions of the employer, 12 months pay protection is available.

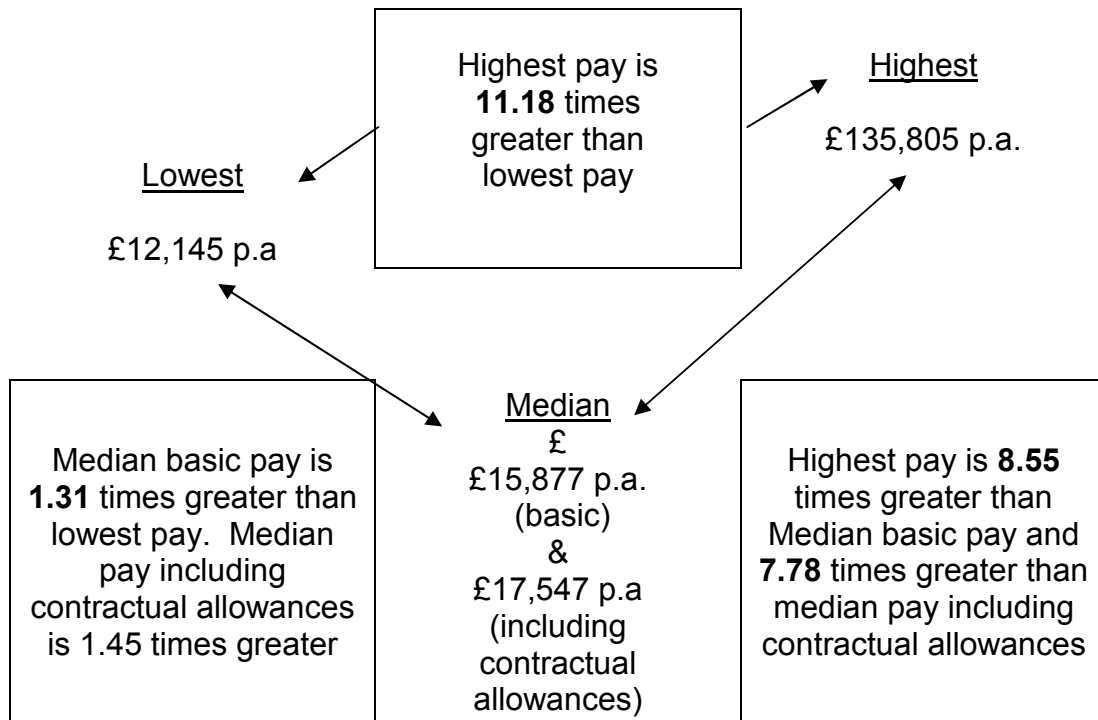
H. PAY RELATIONSHIPS

35. The highest level of *(full time equivalent – FTE)* employee remuneration in the Council is associated with the post of Chief Executive – para 6 refers.

(NOTE: The current postholder is on the maximum of the grade but since February 2011 has volunteered a 10% reduction. The actual payment is £135,805 p.a.).

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36. The lowest level of (FTE) employee remuneration is £12,145 p.a. (*NJC/Green Book' – Spinal Column Point [SCP4]*).
37. The median level of (FTE) basic pay is £15,877 p.a. The median level of (FTE) pay including contractual allowances (e.g. overtime, shift pay) is £17,574 p.a.
38. The 2012/13 (FTE) actual pay relationships are:



I. OTHER TERMS AND CONDITIONS

39. Other than pay related terms and conditions there are the following provisions.
40. The normal working week is 36 hours (FTE) for all employees including those defined as senior officers. This is with the understanding, in the case of most senior officers, that, as necessary, additional hours will be worked without financial or time off recompense. However, it is acknowledged that senior officers will have the discretion to organise their times of attendance subject to them not compromising service requirements. For example, a senior officer starting at 8.00 a.m. on one day and, on the same day, concluding a meeting at, say, 7.30 p.m. may, subject to commitments on the second day, commence work at, say, 10.00 a.m. This will normally be in the knowledge of the person to whom s/he is responsible. For other employees a flexitime scheme is in operation, where appropriate, or fixed hours of work which may be at any time in the Monday to Sunday/24 hour period as defined relative to job requirements.
41. The Council recognises the importance of the need to balance personal and working demands. Employees are required to be receptive to such needs both in their own case and relative to those for whom they may be responsible. It is considered that an empathetic management approach to controlled attendance will contribute to high performance and outcomes.

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42. In addition, the Council's terms and conditions of employment generally provide for 27 days leave for employees with less than 5 years service and 32 days after 5 years have been completed (35 days for HAY 5 and above). The Council also recognises long service by granting an additional 5 days leave (one off) after 25 years service has been completed and celebrates longer periods of service by arranging a loyalty awards ceremony when employees leave the Council's employment.
43. The Council also supports officers in the discharge of their duties by reimbursing expenditure, paying subsistence allowances and providing access to car loans where appropriate.

Cabinet Decision February 2011

44. At its meeting on 17th February 2011 Cabinet approved a package of terms and conditions changes following consultation with the trade unions. It was implemented with effect from 1st April 2011 and lasts for two years until 31st March 2013 with a joint review (Council/trade unions) at the end of the period. The package saves around £3.5 million and some 130 further job losses in each of the two years. It consists of:

- Freezing of Increments (*Para. 25 refers*) see note
- Pay award provision – frozen (in line with national policy) (*Para 25 refers*)
- Night and Unsocial Hours payment reduced to 15%
- Reducing all overtime to time and a half (including Sat/Sun, Free Day/Rest Day) and revised criteria for payment
- Emergency Duty Team plussage reduced to 15%
- No overtime at SCP32 and above
- 4 days unpaid leave to be associated with Christmas with deductions made at hourly rates. – see note
- Car allowances to be paid at HMRC rates

(Note – Two year arrangement to be reviewed prior to 2013/14)

J. LOCAL GOVERNMENT PENSION SCHEME (LGPS) AND TEACHERS PENSION SCHEME

45. The Council's policy on the available discretions under the LGPS is available on Sefton's website. There are a number of employees within the Council who are members of the Teachers Pension Scheme. At this time the available discretions within that scheme are not exercised.
46. Subject to compliance with legislative/regulatory requirements:
 - An individual may be in receipt of a pension (LGPS or otherwise) in addition to remuneration from their employment with the Council.
 - An individual who has left the Council and been in receipt of a severance or redundancy payment and/or pension (LGPS or otherwise) may subsequently be re-employed or engaged under a contract for services.

K. EMPLOYEES TRANSFERRING INTO THE COUNCIL

47. This policy covers all current employee groups within the Council other than those in schools. It will be amended to reflect the transfer into the Council of Public Health employee groups and of any other employee groups should the need arise.

MHF
26.1.2012

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4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

Reasons for the Recommendation:

To enable the Council to effectively manage its treasury activities..

What will it cost and how will it be financed?

(A) Revenue Costs

There are no financial implications as a result of this report.

(B) Capital Costs

None.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal	Statutory Duty
Human Resources	None
Equality	
1. No Equality Implication	<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery: None.

What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD1343/12) and The Head of Corporate Legal Services (LD 698/12) have been consulted and any comments have been incorporated in the report.

Are there any other options available for consideration?

None.

Implementation Date for the Decision

With effect from 1 April 2012.

Contact Officer: Margaret Rawding
Tel: 0151 934 4082
Email: Margaret.rawding@sefton.gov.uk

Background Papers:

Treasury Management Policy & Strategy 2011/12.

1. Background

- 1.1. The Council has previously adopted CIPFA's revised 2001 Code of Practice on Treasury Management in the Public Services which recommends the production of annual Treasury Management Policy and Strategy Documents, and the revision to The Code in 2009 following the Icelandic bank collapse.
- 1.2. In addition, the Council has also adopted, and incorporated into both documents:
 - a) The requirements of the 2003 Prudential Code for Capital Finance in Local Authorities; and,
 - b) An Investment Strategy produced in line with guidance from the then Office of the Deputy Prime Minister concerning the investment of surplus funds. This sets out the manner in which the Council will manage its investments, giving priority to the security and liquidity of those investments.

2. Treasury Management Policy and Strategy Documents

- 2.1. The Code requires the Council to produce:
 - a) A Treasury Management Policy Document – which outlines the broad policies, objectives and approach to risk management of its treasury management activities;
 - b) A Treasury Management Strategy Document – This sets out specific treasury activities which will be undertaken in compliance with the Policy in 2012/2013; and
 - c) Suitable treasury management practices, setting out the manner in which the organisation will seek to achieve these policies and objectives, prescribing how it will manage and control those activities.

The content of the policy statement and the treasury management practices will follow the recommendations contained in sections 6 and 7 of the Code, subject only to amendment where necessary to reflect the particular circumstances of the Council. Such amendments will not result in the Council materially deviating from the Codes key principles.

- 2.2. The proposed Policy and Strategy Documents are attached at **Annex A and B** respectively.
- 2.3. Economic conditions have been difficult since the onset of the credit crunch in August 2007. This caused all major economies to enter into recession caused by a reduction in lending as banks attempted to repair their balance sheets, with concerns being raised over the financial health of many institutions. The wider economic position has meant that a continuing review of the Treasury Management Policy and Strategy documents has been undertaken to identify whether any improvements can be made.

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All investments are made in accordance with the Council's Investment Criteria. This takes account of market and risk conditions at the time the investment is made, with security being assessed over liquidity, and liquidity being assessed over return.

- 2.4. In view of the complex nature of Treasury Management, regular treasury update reports will be presented to Cabinet (who have the delegated responsibility), also to Corporate Services Cabinet Member and the Audit and Governance Committee.

3. Financial Procedure Rules – Banking Arrangements

- 3.1. The Treasury Management Policy Document at **Annex A** delegates certain responsibilities to the Head of Corporate Finance and ICT, including all executive decisions on borrowing, investment or financing, in line with the Constitution of the Council.
- 3.2. The Constitution (Financial Procedure Rules – Banking Arrangements Para 8.2) currently provides the following:

“No overdraft shall be permitted save on the general account, a maximum overdraft for which shall be fixed from time to time by the Council following recommendations by the Head of Corporate Finance and ICT.” In order to facilitate a “group” approach to the Council's bank account and related individual balances (a number of services provided by Sefton have bank accounts separate to the Council's main account), it is recommended that the paragraph be reworded as follows:

“On a day to day basis, no overdraft shall be permitted unless agreed by the Head of Corporate Finance and ICT. A maximum overdraft shall be fixed from time to time by the Council following recommendations by the Head of Corporate Finance and ICT....”

4. Money Laundering Policy Document

- 4.1. The Money Laundering Policy Document is attached at **Annex C** for approval, which outlines the approach the Council will adopt to comply with its legal obligations.

5. Minimum Revenue Provision (MRP) for Debt Repayment Policy Document

- 5.1. The Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 introduced changes to the calculation of the MRP.
- 5.2. As a transitional arrangement for 2008/09, authorities were able to continue to calculate MRP as in previous years i.e. 4% of the underlying need to borrow for capital purposes, as measured at 31 March 2008. The Council's revenue budget for 2008/09 was constructed on this basis.

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- 5.3. To comply with the legislative changes, the Council has, from 2009/10, retained this calculation for borrowing supported through the Revenue Support Grant but for unsupported prudential borrowing, MRP will be calculated using the estimated life method. This links the charges to revenue more closely to the life of the asset. The Council's Revenue Budget for 2011/12 and 2012/13 has been constructed on this basis.
- 5.4. The change in legislation also allows councils to apply an MRP "Holiday" on large projects, the costs of which span a number of financial years. Rather than starting to charge MRP as the expenditure is incurred, the option is given to apply MRP only when the scheme becomes operational. The total level of MRP remains unchanged, only the timing of the charge is altered. This option is considered to be the most appropriate for use within Sefton.

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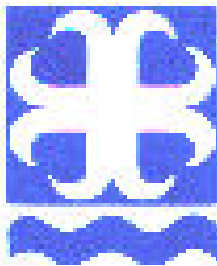
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SEFTON COUNCIL

TREASURY MANAGEMENT

POLICY

2012/2013



CORPORATE FINANCE AND ICT

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1. **Treasury Management Policy**

1.1. The Council defines Treasury Management as:

The management of the Authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

1.2. The Council's Statement of Treasury Management Policy is:

- a) Effective Treasury Management is acknowledged as providing support towards the achievement of the Council's business and service objectives. It is therefore committed to the principles of achieving best value in Treasury Management, and to employing suitable performance measurement techniques, within the context of effective risk management;
- b) The successful identification, monitoring and control of risk is regarded as being the prime criteria by which the effectiveness of the Council's Treasury Management activities will be measured. Accordingly, the analysis and reporting of Treasury Management activities will focus on their risk implications for the organisation.

1.3 A dedicated team of three officers carries out the day-to-day treasury management activities. Two of the current officers are qualified accountants, whilst the third is a qualified accounting technician. The Treasury Group Accountant has obtained the CIPFA/Association of Corporate Treasurers sponsored qualification CertITM-PF, which is aimed at giving a solid grounding in treasury management and which is tailored to the public sector.

1.3.1 Members should receive training in the Treasury Management function, in order to assist in the understanding of this relatively complex area. This will be addressed via the provision of regular reporting to Cabinet, Corporate Services Cabinet Member Meeting and the Audit and Governance Committee, and the provision of specific training on Treasury Management.

2. **Treasury Management Strategy**

2.1. The Annual Strategy Document sets out in detail how the Treasury Management Activities are to be undertaken in a particular financial year to comply with the Council's Policy. The strategy for 2012/2013 is attached at **Annex B**.

3. **Delegated Powers**

3.1. The Head of Corporate Finance and ICT, under the Council's Constitution, is given the following authority:

- a) All money in the hands of the Council shall be aggregated for the purposes of Treasury Management and shall be under the control of the

Agenda Item 8

Head of Corporate Finance and ICT, the Officer designated for the purposes of Section 151 of the Local Government Act, 1972;

- b) All executive decisions on borrowing, investment or financing shall be delegated to the Head of Corporate Finance and ICT (or in his/her absence the Deputy Section 151 Officer) who shall be required to act in accordance with the Council's Treasury Policy, Treasury Management Practices and CIPFA's Standard of Professional Practice on Treasury Management.

4. **Reporting Requirements/Responsibilities**

4.1. Council

Council will approve, prior to each financial year, the Treasury Management Policy and Strategy Documents, and will also receive a mid-year review, as well as receiving an annual outturn report on Treasury Management activity before 30 June following the end of the previous financial year, which reports actual treasury activity in the year.

4.2. Cabinet

Cabinet will:

- a) Consider, prior to each financial year, Treasury Management Policy and Strategy Documents and refer them to Council for approval;
- b) Implement and monitor these documents, approving any in-year amendments (at least on a quarterly basis) necessary to facilitate continued effective Treasury Management;
- c) Receive an annual outturn report on Treasury Management activity prior to the 30th June following each financial year; and
- d) Receive a quarterly update of treasury management activity.

4.3. Audit and Governance Committee

Audit and Governance Committee will:

- a) Monitor these Documents on at least a quarterly basis necessary to facilitate continued effective Treasury Management;
- b) Receive an annual outturn report on Treasury Management activity prior to the 30 June following each financial year; and
- c) Will be responsible for ensuring effective scrutiny of treasury management and policies.

4.4. Head of Corporate Finance and ICT

The Head of Corporate Finance and ICT will:

- a) Draft and submit to Cabinet and Council prior to each financial year, Treasury Management Policy and Strategy Documents;
- b) Implement and monitor these Documents resubmitting any necessary in-year revisions/amendments (at least on a quarterly basis) to Cabinet for approval;

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- c) Draft and submit an annual outturn report on Treasury Management activity to Council, Cabinet, and Audit & Governance by the 30 June following each financial year-end;
- d) Maintain suitable Treasury Management Practices (TMP), setting out the manner in which the Council will seek to achieve its objectives. The TMP's will also prescribe how the treasury activities will be managed and controlled;
- e) Be responsible for the execution and administration of treasury management decisions; and
- f) Act in accordance with the Council's policy statement and treasury management practices, and also in accordance with CIPFA's Standard of Professional Practice on Treasury Management.

4.5 Borrowing and investments

The Council's borrowing will be affordable, sustainable and prudent and consideration will be given to the management of interest rate risk and refinancing risk. The source from which the borrowing is taken and the type of borrowing should allow the Council transparency and control over its debt.

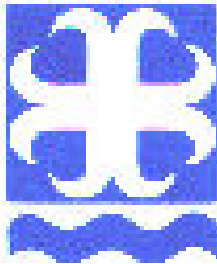
The Council's primary objective in relation to investments remains the security of capital. The liquidity or accessibility of the Authority's investments followed by the yield earned on investments remain important but are secondary considerations.

SEFTON COUNCIL

TREASURY MANAGEMENT

STRATEGY

2012/2013



CORPORATE FINANCE AND ICT

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SEFTON COUNCIL

Treasury Management Strategy

1. Introduction

- 1.1. The Treasury Management Strategy Document sets out in detail how the Treasury Management Activities are to be undertaken in a particular financial year to comply with the Council's Treasury Management Policy.
- 1.2 The Strategy had been produced to incorporate the requirements of the CIPFA Code of Practice on Treasury Management, the 2011 revised Prudential Code for Capital Finance, and the revised Treasury Management in the Public Services code of Practice and Cross-Sectoral Guidance Notes (2011).

2. Treasury Management Strategy 2012/2013

- 2.1. The Strategy for 2012/2013 covers:
 - a) Treasury Limits in force which will limit the borrowing activity of the Council (2.2);
 - b) Prudential Indicators 2012/2013 to 2014/2015 (2.3);
 - c) Interest Rates (2.4);
 - d) Capital Borrowing (2.5);
 - e) Debt Rescheduling opportunities (2.6);
 - f) Borrowing in advance of need (2.7);
 - g) Investment Strategy (2.8).

2.2. Treasury Limits for 2012/2013

The Treasury Limits set by Council in respect of its borrowing activities are:

The overall or Affordable Borrowing Limit (authorised limits per Prudential Indicators 2012/2013).	Maximum £206.500m
--	-------------------

It is a statutory duty under S.3 of the Local Government Act 2003 and supporting regulations, for the Council to determine and keep under review how much it can afford to borrow. The amount so determined is termed the 'Affordable Borrowing Limit'. The Affordable Borrowing Limit takes into account the Council's current debt, an assessment of external borrowing to finance the Capital Programme in 2012/2013, the need to finance capital expenditure previously met from internal funding, and cash flow requirements.

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The amount of overall borrowing, which maybe outstanding by way of short-term borrowing.	Maximum £15m
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The Short – Term Borrowing limit takes into account an assessment of any potential short-term financing the Council may need (e.g. bank overdraft, short-term funding in anticipation of grant receipts). Short-Term Borrowing is defined as being for less than 12 months.

The proportion of external borrowing which is subject to variable rate interest.	Maximum 33%
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The limit on variable rate borrowing gives the Council flexibility to finance expenditure at favourable market rates, but ensures Council exposure to variable interest commitments is within prudent levels.

2.3. Prudential Indicators

The following prudential indicators are considered relevant by CIPFA for setting an integrated Treasury Management Strategy.

2.3.1 Interest Rate Exposure Indicators

Fixed rate borrowing and investment has the benefit of reducing the uncertainty surrounding future interest rate changes. However, in looking to improve performance best practice recommends retaining a degree of flexibility through the use of variable rates on at least part of the Treasury Management Activity.

To ensure that the risk associated with improved performance which may be achieved by using variable loans and investments is minimised, it is necessary to establish indicators to control the position. The control is based on setting an upper limit for both fixed and variable interest rate exposures expressed as a percentage of the Council's net outstanding principal sum. The following indicators are to be used:

Upper Limit for Interest Rate Exposures	2012/13 %	2013/14 %	2014/15 %
Upper limit for fixed interest rate exposure expressed as a percentage of net outstanding principal sum	340	340	340
Upper limit for variable interest rate exposure expressed as a percentage of net outstanding principal sum	-20	-20	-20

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This prudential indicator has been revised this year due to a number of breaches noted in 2011/12. This revision is because in order to protect the security and liquidity of the Council's funds more cash deposits are being placed overnight rather than longer term.

2.3.2 Non Specified Investment Indicator

The Investment Strategy (Para 2.8.7) allows non-specified investments (see paragraph 2.8.3 for definition) to be made using funds managed by the Council. The indicator is designed to control the level of such non-specified investments when compared to the overall investments of the Council.

Upper Limit on Non-Specified Investments	2012/13 %	2013/14 %	2014/15 %
Upper limit on the value of non-specified investments as a percentage of total investments	40	40	40

2.3.4 Debt Maturity Indicators

The indicators are designed to be a control over an authority having large concentrations of fixed rate debt needing to be replaced at times of high interest rates. The control is based on the production of a debt maturity profile, which measures the amount of borrowing that is fixed rate that will mature in each period as a percentage of total projected borrowing that is fixed rate. Any borrowing decision and related maturity dates will be taken by the Council mindful of maturity profile limits set out below to ensure large concentrations of debt do not fall due for repayment in any one future financial year. The profile reflects borrowing advice provided by Arlingclose, the Council's Treasury Management Advisors, and has been noted by them.

Maturity Structure of Fixed Rate Borrowing During 2011/2012	Upper Limit %	Lower Limit %
Under 12 month	35%	0%
12 months and within 24 months	40%	0%
24 months and within 5 years	40%	0%
5 years and within 10 years	40%	0%
10 years and above	90%	25%

Policy on the use of external service providers

The Council employs Arlingclose as its treasury consultants. Arlingclose were engaged for the first time with effect from 01/04/2012, replacing Sector, following a tendering exercise for the contract. The Council recognises that responsibility for treasury management decisions rests with the Council at all times. It also recognises that there is value in such arrangements in order to acquire access to specialist skills, knowledge, and advice. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly documented, and subjected to regular review.

It should be noted that Arlingclose, although regulated by the FSA, are unregulated in terms of the investment advice that they give to local authorities, because as an organisation it does not give advice in respect of *investments*, which is covered by the FSA, but it gives advice in respect of *deposits*. Under FSA regulations local authority cash balances placed with institutions are classed as deposits.

In so far as deposits with banks are an unregulated activity (under the legal definition contained within the Financial Services and Markets Act 2000) the FSA does not cover advisers, such as Arlingclose, who give advice on the placement of deposits. The Council and Arlingclose do consider, however, that the monitoring of institutions with whom deposits and investments (such as the acquisition of T-Bills, commercial paper, collective investment vehicles and bonds) are made does constitute investment advice in terms of the best practice arrangements that the Council's treasury management operate.

2.3.5 Gross and net debt

This is a new prudential indicator, and ensures that authority does not borrow in advance of need.

Authorised Limit				
	2011/2012 £m	2012/2013 £m	2013/2014 £m	2014/2015 £m
Gross debt	179.500	191.500	190.500	191.500
Investments	54.000	54.000	54.000	54.000
Net Debt	125.500	137.500	136.500	137.500

2.3.6 Credit risk

Virtually any investment involves risk. The Council will consider the credit ratings supplied by a variety of recognised money market organisations, as part of the process to determine the list of Banks where the level of risk is acceptable, with security, then liquidity, being the key aims. As part of this process advice from Arlingclose will be considered, both in terms of maximum duration and level of investment.

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The Council also considers alternative assessments of credit strength, and information on corporate developments and of market sentiment towards counterparties. The following key tools are used to assess credit risk:

- Published credit ratings of the financial institution (minimum F1/A- or equivalent) and its sovereign (minimum AAA);
- Sovereign support mechanisms;
- Credit default swaps (where quoted);
- Share prices (where available);
- Economic fundamentals, such as a country's net debt as a percentage of its GDP);
- Corporate developments, news, articles, markets sentiment and momentum;
- Subjective overlay.
- Background research in the financial press
- Discussion with our treasury consultants
- Internal discussion with Head of Corporate Finance and ICT

As a means of clarifying the level of acceptable risk, the Risk Matrix at **Annex B3** will be used. The Council will only invest in Banks and Building Societies that have a Risk Matrix scoring of F1, A- (or equivalent).

The Council maintains a full record of each investment decision taken, each of which is authorised by an appropriate level of signatory.

2.4. Interest Rates

2.4.1 Arlingclose provide regular forecasts of interest rates to assist decisions in respect of:

- a) Capital Borrowings (2.5);
- b) Debt Rescheduling opportunities, (2.6); and
- c) Investments strategy (2.8).

2.4.2. **Annex B2** gives details of Arlingclose's central view regarding interest rate forecasts.

2.4.3. The advice from Arlingclose takes into account financial activity both in the UK and world economies and the impact of major national and international events. It is essential that borrowing and investment decisions are taken

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mindful of independent forecasts as to interest rate movements. The Council will continue to take account of the advice of Arlingclose.

2.5. Capital Borrowing

2.5.1 The Council's debt portfolio as at 31st January 2012 is as set out below:

Debt Portfolio	
Average Interest Rate	4.49%
<u>Debt Outstanding – Fixed Rate</u>	£m
PWLB	130.990
Other Borrowing	19.748
Other Long Term Liabilities	<u>6.345</u>
Total Debt	157.083

The category of other borrowing (£0.020m) represents counter bonds and mortgages.

Other long term liabilities (£6.345m) represent transferred debt from the Merseyside Residuary Body.

2.5.2 The Council will raise its required finance, following advice from Arlingclose, from the Public Works Loan Board (PWLB), or other local authorities.

The Council's borrowing requirement for 2012/2013 is as follows:

Borrowing Requirement	Estimate £m
New Borrowing	14.345
Replacement Borrowing	<u>0.000</u>
Total Borrowing	14.345

The new borrowing represents the unsupported borrowing as required by the capital programme in 2012/13. As noted in 2.5.4 below the Council is internally borrowed, and may take additional borrowing if required in order to reverse this position.

2.5.3. The Arlingclose forecast for Gilt interest rates (as set out at **Annex B2**). This would suggest that the following strategy is followed:

- The cheapest borrowing will be internal borrowing, which involves running down cash balances and foregoing interest earned at historically low rates.

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Consideration will always be given to long term borrowing rates and the possibility of rates rising, which could mean borrowing at future higher rates which could erode the advantages of internal borrowing

- Temporary borrowing from money markets or other local authorities.

2.5.4. The authority borrows from the PWLB in order to fund part of the capital programme, the maximum that we can borrow being the Capital Financing Requirement (CFR). Current PWLB borrowing, plus lease liabilities and other long term liabilities, is £157.083m, as against a CFR of £227.000m for 2012/13. This position is classed as being internally borrowed which does have the advantage of reducing exposure to interest rate and credit risk. To be internally borrowed is a conscious decision to use cash balances to fund capital expenditure, rather than borrow from the PWLB. This position can be reversed at any time by borrowing from the PWLB.

2.5.5. 2012/13 is expected to experience a continuation of a low bank rate. Hence, internal borrowing is a sensible option where interest rates on deposits are much lower than the current PWLB borrowing rates.

2.5.6. However, as noted in 2.5.3, savings have to be weighed against the potential for incurring long term extra costs by delaying unavoidable new borrowing until later years when PWLB rates are forecast to be higher.

2.5.7. Against this background, caution will be adopted in undertaking borrowing in 2012/2013. The Head of Corporate Finance and ICT will monitor the interest rate market and following advice from Arlingclose, adopt a pragmatic approach to changing circumstances during the year.

2.5.8. External v Internal Borrowing

2.5.9. The Council currently has a difference between gross debt and net debt (gross debt net of cash balances) of £54m. The general aim of the strategy would be to reduce the difference between the two in order to reduce the credit risk of holding investments.

2.5.10. As noted in 2.5.4 above the Council is internally borrowed. If this continues this will reduce the difference between gross and net debt. Early repayment of debt is, however, not a realistic option since the introduction by the PWLB of significantly lower rates on 1 November 2007, which has now been compounded by a considerable further widening of the difference between new borrowing and repayment has meant that large premiums would be incurred.

2.6. Debt Rescheduling Opportunities

2.6.1. As noted in 2.5.10 above, restructuring with the PWLB is now much less attractive than before due to the potentially large premiums that would be incurred.

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The lower interest rate environment and changes in the rules regarding the premature repayment of PWLB loans has adversely affected the scope to undertake meaningful debt restructuring. However, the situation will be monitored and the Council will consider the option of debt restructuring during 2012/2013, should the financial circumstances change.

2.7 Borrowing in advance of need

The Council will not borrow more than, or in advance of, its needs purely to profit from the investment income made on the extra sums borrowed. Any decision to borrow in advance of need will be considered carefully to ensure value for money can be demonstrated and that the Council can ensure the security of such funds.

In determining whether to borrow in advance of need the Council will;

- Ensure that there is a direct link between the capital programme and maturity profile of the existing debt portfolio which supports the need to borrow in advance of need;
- Ensure that the revenue implications of such borrowing have been considered in respect of future plans and budgets; and
- Consider the merits of other forms of funding.

2.8 The Use of Financial Instruments for the Management of Risks

Currently, Local Authorities' legal power to use derivative instruments remains unclear. The General Power of Competence enshrined in the Localism Act is not sufficiently explicit. Consequently, the Authority does not intend to use derivatives.

Should this position change, the Authority may seek to develop a detailed and robust risk management framework governing the use of derivatives, but this change in strategy will require full Council approval.

2.9. Investment Strategy

2.9.1. The Council manages the investment of its surplus funds internally, and operates in accordance with the Guidance on Local Government Investments issued by CLG in April 2010, and the 2011 CIPFA Treasury Management in Public Services and Cross Sectoral Guidance Notes.

2.9.2 The Council's investment priorities are, in order of priority:

- The security of capital
- The liquidity of capital

The Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.

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2.9.3. Under the system of guidance investments are classified as Specified or Non Specified.

Specified Investments are those which satisfy the following conditions:

- a) The investment and all related transactions are in sterling;
- b) The investment is short-term i.e. less than 12 months;
- c) The investment does not involve the acquisition of share or loan capital;
Either:
 - i) The investment is made with the UK Government or local authority;
OR
 - ii) The investment is made with a body or scheme, which has been awarded a high credit rating by a credit rating agency.

Non Specified Investments are those that do not meet the above definition.

2.9.4 The Council's investment portfolio as at 31st January 2012 is set out below:

Investments Portfolio	£m
Specified Investments	67.485
Non-Specified Investments	<u>Nil</u>
Total	67.485

2.9.5 The Council banks with National Westminster, which is part of the Royal Bank of Scotland Group. It is classed as a part government-owned institution. At the current time, it does meet the minimum credit criteria of A- (or equivalent) long term. Even if the credit rating falls below the Authority's minimum criteria the Council will continue to be used for short term liquidity requirements (overnight and weekend investments) and business continuity arrangements.

2.9.6 The Council undertook a tendering exercise in 2010/11 in order to award the banking contract for a period of two years, with an annual option to extend for one year over a three year period.

2.9.7 The Council Strategy will be:

- a) To make Specified Investments in line with the above conditions;
- b) To make Non Specified Investments which satisfy all of the above with the exception of 2.8.3 b) which is extended to a period of less than 2 years;

It is suggested that the following investment vehicles should be made available to the authority:

Investment	Reason	Risk
Term deposits made with banks as listed in annexe B5, following the investment criteria as listed in annexe B4. Deposits also	Certainty of rate of return and repayment of capital	Liquid, with potential for deterioration in credit risk. Most Local Authorities are not credit rated.

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acceptable on an overnight call basis. Can also deposit with Local Authorities.		
Supra-national bonds	Greater levels of security of investment. A fairly liquid investment, though not as liquid as Gilts	High credit rating as placed with EIB and World Bank (AAA rated). Bond price may vary if sold early
Money Market Fund (MMF)	Similar or better rate than bank deposits, with no penalty charge for early redemption. Same day liquidity	High credit rating via the International Money Market Fund Association or IMMFA (AAA rated)
Gilts	Liquid and very secure. Interest paid every six months	High credit rating as Government backed (AAA rated). Bond price may vary if sold early
Treasury Bills	Liquid and very secure. Duration of < 1 year	No interest paid – they are zero-coupon rated, but are typically bought at a discount.
Debt Management Agency Account Deposit Facility (DMADF)	Secure investment	High credit rating as Government backed (AAA rated). Interest earned low. Investment cannot be repaid early

The maximum that can be invested in any of the above vehicles is £25m, except for term deposits and MMF's for which no limit is set. The maximum maturity period in any of the above is 1 year. However, advice from Arlingclose will be taken into account in determining whether shorter maximum investment period is more appropriate during the year.

It is NOT proposed that the Council will be making any Non Specified Investments in 2012/2013 that do not comply with the above, however, should the situation change, the Head of Corporate Finance and ICT will report to Cabinet requesting appropriate approval to amend the Strategy before any such investments are made.

2.9.8 The Bank of England Base Rate has remained significantly low at 0.5%. Arlingclose's project of interest rates is to remain at 0.5% to March 2015 **Annex B2**. Given the volatility of the market, the forecasts can only be used as a general guide to the future position. Consequently for 2012/13, the Authority has taken a prudent view and budgeted for an investment return based upon Arlingclose's base rate projection during 2012/13.

2.9.9. In order to pursue the strategy of maximising returns from surplus funds at an acceptable level of security and liquidity, the following Brokers will be utilised for investments of over one month:

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- ii) Sterling International Brokers Limited;
- iii) Tradition UK Limited;
- iv) Tullet Prebon Limited.

2.9.10 As noted in previous year's report, Cabinet agreed that the limit of investments that can be made to any UK or international banking institution or group was raised from £15m to £25m. This reflected the fact that our counterparty list became drastically reduced following the downgrading of many banks by the credit rating agencies following the credit crunch. However, now that stability has now entered the banking sector, on an operational basis we are using an institutional or group limit of £15m in order to increase security of capital by spreading risk. However, the overall limit of £25m will be maintained as a maximum, should conditions change.

2.9.11 The current list of Banks at **Annex B5** has been produced for information; this takes account of the most up-to-date credit ratings available in respect of the Banks and Building Societies named, and utilising Arlingclose's creditworthiness advice. It has also been rationalised to only include institutions that are backed by a sovereign rating of AAA, which implies that national Governments would support the Banks if they were facing financial difficulties. The organisations listed will be monitored daily with the assistance of Arlingclose to ensure they continue to meet the requirements outlined at **Annex B4**. In the event of a change in credit rating or outlook, the Council, with advice from Arlingclose, will evaluate its significance and determine whether to include (subject to Cabinet approval) or remove the organisation from the approval list.

2.9.14 If any of the Council's investments appear at risk of loss due to default (ie this is a credit related loss, and not one resulting from a fall in price due to movements in interest rates) the Council will make an assessment of whether a revenue provision of an appropriate amount is required.

2.9.15 Performance monitoring

The performance of the Council's investment strategy will be assessed by monitoring the average interest rate earned against the average 7 day LIBID on a monthly basis. This will be reported to Cabinet on a quarterly basis.

2.10 Member and Officer training

CIPFA's Code of Practice requires the Head of Corporate Finance and ICT to ensure that all members tasked with treasury management responsibilities, including scrutiny of the treasury management function, receive appropriate training relevant to their needs and understand fully their roles and responsibilities.

In order to address this, the Treasury Group Accountant has obtained the CIPFA/Association of Corporate Treasurers sponsored qualification CertITM-PF, which is aimed at giving a solid grounding in treasury management and

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which is tailored to the public sector. Training was provided for Members of the Audit & Governance Committee on 10 February 2012.

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ANNEX B2

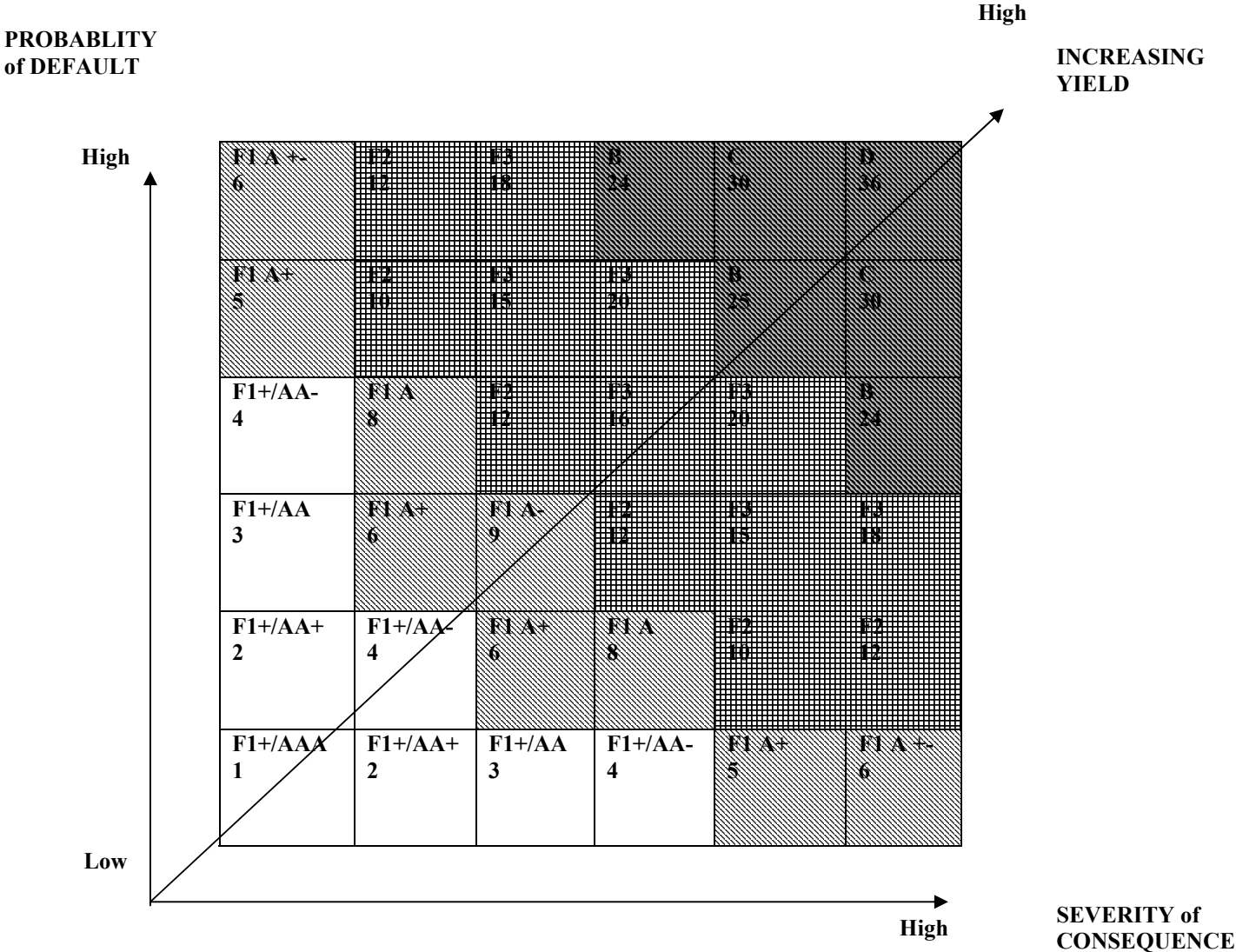
ARLINCLOSE INTEREST

RATE FORECAST

Arlingclose's Interest Forecast as at 31 January 2012

	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13	Jun-13	Sep-13	Dec-13	Mar-14	Jun-14	Sep-14	Dec-14	Mar-15
Official Bank Rate													
Upside risk					0.25	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Central case	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Downside risk													
3-month LIBID													
Upside risk	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Central case	1.00	1.00	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75
Downside risk	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25
1-yr LIBID													
Upside risk	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Central case	1.75	1.75	1.75	1.75	1.80	1.85	1.95	2.00	2.00	2.00	2.00	2.00	2.00
Downside risk	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25
5-yr gilt													
Upside risk	0.25	0.25	0.25	0.25	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Central case	1.20	1.30	1.40	1.50	1.60	1.70	1.80	2.00	2.00	2.00	2.10	2.15	2.25
Downside risk	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25
10-yr gilt													
Upside risk	0.25	0.25	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Central case	2.10	2.15	2.30	2.40	2.50	2.60	2.70	2.75	2.80	2.85	2.90	3.00	3.00
Downside risk	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25
20-yr gilt													
Upside risk	0.25	0.25	0.25	0.25	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Central case	3.00	3.05	3.10	3.20	3.25	3.30	3.35	3.40	3.45	3.50	3.60	3.75	3.75
Downside risk	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25
50-yr gilt													
Upside risk	0.25	0.25	0.25	0.25	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Central case	3.20	3.40	3.60	3.70	3.80	3.90	4.00	4.00	4.00	4.10	4.20	4.25	4.25
Downside risk	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25

RISK ASSESSMENT MATRIX - FITCH RATINGS



SEFTON RISK TOLERANCE	4	
LOW RISK	1 - 4	Investment Grade
LOW - MEDIUM RISK	5 - 9	Investment Grade
MEDIUM RISK	10 - 20	Investment Grade
HIGH RISK	21 - 36	Speculative Grade

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ANNEX B4

FITCH RATING EXPLANATION

Short term rating

This places greater emphasis on the liquidity necessary to meet financial commitments.

F1 – highest credit quality - + denotes exceptionally strong

F2 – good credit quality

F3 – fair credit quality

Long term rating

AAA – highest credit quality – lowest expectation of credit risk and exceptionally strong capacity to pay financial commitments

AA – very high credit quality – very low credit risk and very strong capacity to pay financial commitments

A – high credit quality – low credit risk and considered to have strong capacity to pay financial commitments, but may be vulnerable

Viability rating

This assesses how a bank would be viewed if it were entirely independent and could not rely on external support.

Aaa – highest fundamental credit quality

aa – very high fundamental credit quality

a – high fundamental credit quality

bbb – good fundamental credit quality

bb – speculative fundamental credit quality

b – highly speculative fundamental credit quality

ccc – substantial fundamental risk

cc – very high levels of fundamental credit risk

c – exceptionally high levels of fundamental credit risk

f – failed

Support rating

Judgement of a potential supporter's (either sovereign state of parent) propensity to support the bank and its ability to support it.

1 – extremely high probability of external support

2 – extremely high probability of external support

3 – moderate probability

4 – limited probability

5 – cannot rely on support

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Investments with UK and International Banks (including the Nationwide Building Society) are limited by the Head of Corporate Finance and ICT to a maximum principal sum of £25m with any of the institutions listed above. A group limit of £25m will also be applied to institutions that are part of a group.

Investment with the Government's Debt Management Account Deposit Facility (DMADF), local authorities or any AAA MR1 + rated or equivalent Money Market Fund (with a maximum 60 day weighted average maturity) will be limited to a maximum principal sum of £25m. However, the Head of Corporate Finance and ICT can decide day to day maximum sums lower than this; an operational limit of £15m is currently in place.

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ANNEX B5

SEFTON COUNCIL STANDARD LENDING LIST – main list

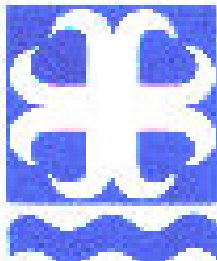
<u>UK and International Banks (including Nationwide Building Society</u>	Fitch rating RATING	Viability rating	Support rating
<u>United Kingdom AAA</u>			
Barclays	F1 / A	a	1
HSBC	F1+ / AA	aa-	1
Lloyds TSB/HBOS – part Government owned	F1 / A	bbb	1
RBS Group – part Government owned	F1 / A	bbb	1
Nationwide	F1 / A+	a+	1
Santander	F1/A+	a+	1
<u>Overseas</u>			
Australia and NZ Banking Group	F1+/AA-	aa-	1
Commonwealth Bank of Australia	F1+/AA-	aa	1
National Australia Bank	F1+/AA-	aa	1
Westpac Banking Group	F1+/AA-	aa	1
Bank of Montreal	F1+/AA-	aa	1
Canadian Imperial Bank of Commerce	F1+/AA-	aa-	1
Royal Bank of Canada	F1+/AA	aa	1
Toronto-Dominion Bank	F1+/AA-	aa	1
JP Morgan Chase	F1+/AA-	aa-	1

SEFTON COUNCIL

MONEY LAUNDERING

POLICY

2012/13



CORPORATE FINANCE AND ICT

Agenda Item 8

1. **Introduction**

- 1.1. This document sets out the Council's policy in relation to money laundering. The aim of the policy is to outline the approach the Council will adopt complying with its legal and professional obligations in relation to money laundering. The policy applies to all employees of the Council and aims to maintain the high standards of conduct that currently exist within the Council by preventing criminal activity through money laundering.

2. **What is Money Laundering?**

- 2.1. Money laundering is defined within Part 7 of the Proceeds of Crime Act (POCA) 2002 and Section 18 of the Terrorism Act 2000.
- 2.2. Money laundering is defined as:
 - a) Concealing, disguising, converting, transferring criminal property or removing it from the UK (s327 of the POCA 2002); or
 - b) Entering into or becoming concerned in an arrangement which you know or suspect facilitates the acquisition, retention, use or control of criminal property by or on behalf of another person (s328 of the POCA 2002); or
 - a) Acquiring, using or possessing criminal property (s329 of the POCA 2002); or
 - b) Becoming concerned in an arrangement facilitating concealment, removal from the jurisdiction, transfer to nominees or any other retention or control of terrorist property (s18 of the Terrorism Act 2000).
- 2.3. The above are the primary money laundering offences and thus prohibited acts under the legislation.
- 2.4. Potentially, any member of staff could be caught by the money laundering provisions if they suspect money laundering and either become involved with it and/or do nothing about it. This policy outlines the approach to be taken in raising any concerns about money laundering.
- 2.5. It is recognised that the risk to the Council of contravening the legislation is low. However, it is extremely important that all employees are familiar with the legal responsibilities, as serious criminal penalties can be imposed for breaches of the legislation.

3. **Obligations on the Council**

- 3.1. The Council is required to undertake the following:
 - a) Appoint a Money Laundering Reporting officer ("MLRO") to receive disclosures from employees concerning suspicions of money laundering activity;
 - b) Implement disclosure procedures to enable the reporting of suspicions of money laundering by all staff;

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- c) Provide training to those staff considered to be most likely to encounter money laundering.

4. **The Money Laundering Reporting Officer**

- 4.1. The officer nominated to receive disclosures about money laundering activity within the Council (w.e.f. 1 April 2011) will be Margaret Rawding, Head of Corporate Finance and ICT, who can be contacted as follows:

Address: 4th Floor, Magdalen House, Trinity Road, Bootle, L20 3NJ
Telephone No: 0151 934 4096.

- 4.2. The officer nominated to act as deputy in the absence of the MLRO is Jeff Kenah, Corporate Finance Manager, who can be contacted as follows:

Address: 4th Floor, Magdalen House, Trinity Road, Bootle, L20 3NJ
Telephone No: 0151 934 4104.

5. **Disclosure Procedure**

- 5.1. Following approval of the policy, guidelines will be separately produced by the MLRO and made available to all staff detailing the action that should be taken in the event of suspicions of money laundering. They will include a value limit for cash transactions above which staff must report the transaction to the MLRO. The value of this transaction limit has been set at £10,000.

- 5.2. The Guidelines will be drafted in a manner that ensures the Council and its staff act in a manner which complies with the relevant money laundering legislation. The guidelines will detail:

- a) How staff should report their suspicions to the MLRO;
- b) Action to be taken by staff once the report has been made to the MLRO;
- c) Evaluation action to be taken by the MLRO on receipt of a report;
- d) Action to be taken by the MLRO following evaluation of the report.

6. **Training and Awareness**

- 6.1. The success of the Council's actions in seeking to prevent money laundering will depend largely on the communication of the policy and guidelines to staff, particularly those staff more involved in the handling of cash transactions which could be significant and exceed the transaction limit noted at Para 5.1. In respect of current staff, communication of the money laundering policy and guidelines will be carried out as part of the normal cascading of information by senior management within the Council and by publishing the documents on the intranet.
- 6.2. Communication of the policy and guidelines will also be achieved as part of induction training of relevant new employees of the Council.

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7. Summary

- 7.1. The Council is determined to ensure that it has robust procedures in order to prevent money laundering as a result of criminal activity. This Policy has been written in order to ensure that the Council establishes procedures that will ensure that it meets its legal and professional requirements in relation to money laundering but in a way that reflects the low risk to the Council of contravening the legislation.

Report to: Cabinet
Council

Date of Meeting: 16 February 2012
1 March 2012

Subject: The Prudential Code for Capital Finance in Local Authorities - Prudential Indicators 2012/13

Report of: Head of Corporate Finance & ICT

Wards Affected: All

Is this a Key Decision? No **Is it included in the Forward Plan?** No

Exempt/Confidential No

Purpose/Summary

To establish the Prudential Indicators for Sefton required under the Prudential Code for Capital Finance in Local Authorities.

Recommendation(s)

Cabinet is recommended to:

- a) Approve the Prudential Indicators detailed in the report, and summarised in Annex A, as the basis for compliance with The Prudential Code for Capital Finance in Local Authorities;
- b) Approve the amendments of relevant Prudential Indicators in the event that any unsupported borrowing is approved as part of the 2012/2013 Revenue Budget;
- c) Delegate authority to the Head of Corporate Finance & ICT to manage the Authorised Limit and Operational Boundary for external debt as detailed in Section 5 of the report; and
- d) Refer the report to Council for approval.

Council is requested to approve the above recommendations

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How does the decision contribute to the Council's Corporate Objectives?

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

Reasons for the Recommendation:

To enable the Council to effectively manage its Capital Financing activities, and comply with the CIPFA Prudential Code for Capital Finance in Local Authorities.

What will it cost and how will it be financed?

(A) Revenue Costs

There are no financial implications as a result of this report.

(B) Capital Costs

None.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal	Statutory Duty	
Human Resources	None	
Equality		
1. No Equality Implication		<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated		<input type="checkbox"/>
3. Equality Implication identified and risk remains		<input type="checkbox"/>

Impact on Service Delivery:

None.

What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD1342) and The Head of Corporate Legal Services (LD699/12) have been consulted and any comments have been incorporated in the report.

Are there any other options available for consideration?

None.

Implementation Date for the Decision

With effect from 1 April 2012.

Contact Officer: Margaret Rawding

Tel: 0151 934 4082

Email: Margaret.rawding@sefton.gov.uk

Background Papers:

Prudential Indicators Report 2011/12.

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BACKGROUND:

1. Introduction

- 1.1. The CIPFA Prudential Code for Capital Finance in Local Authorities (The Prudential Code) was introduced following the Local Government Act 2003. It details a number of measures/limits/parameters (Prudential Indicators) that are required to be set each financial year. The approval of these limits will ensure that the Council complies with the relevant legislation and is acting prudently and that its capital expenditure proposals are affordable. This report presents for approval the Prudential Indicators required to be set by the Council in 2012/2013 to comply with the code.
- 1.2. The Council is required to approve Prudential Indicators for the following items:
- (i) Capital Expenditure (Section 2);
 - (ii) Financing Costs/Net Revenue Stream (Section 3);
 - (iii) Capital Financing Requirement (Section 4);
 - (iv) External Debt (Section 5-7);
 - (v) Impact on Council Tax (Section 8);
 - (vi) Treasury Management Indicators (Section 9).

These indicators are presented in the following paragraphs and summarised at Annex A.

2. Prudential Indicator – Capital Expenditure

- 2.1. This indicator details the overall total planned capital expenditure of the Council and therefore reflects the Council's Capital Programme. This is the subject of a separate report elsewhere on today's agenda.
- 2.2. The actual capital expenditure that was incurred in 2010/2011 and the estimates for the current and future years capital programme recommended for approval are:-

	<u>2010/2011</u> <u>Actual</u> <u>£m</u>	<u>2011/2012</u> <u>Estimate</u> <u>£m</u>	<u>2012/2013</u> <u>Estimate</u> <u>£m</u>	<u>2013/2014</u> <u>Estimate</u> <u>£m</u>	<u>2014/2015</u> <u>Estimate</u> <u>£m</u>
Childrens Services	32.251	14.184	4.755	0.233	0
Housing – General Fund	3.763	3.091	0.419	0	0
Technical Services	6.515	6.672	2.587	9.040	10.288
Other Services	32.631	22.949	26.773	6.997	1.085
Total	75.160	46.896	34.533	16.270	11.373

- 2.3. At this time, the Council has only received provisional indications as to the capital resources it may be given in 2012/2013 and 2013/2014 and this is reflected in the current levels of planned expenditure.

3. Prudential Indicator – Financing Costs/Net Revenue Stream

- 3.1. This indicator measures the total capital financing costs of capital expenditure as a proportion of the total level of income from Government grants and local Council Taxpayers. From 2011/12 Net Revenue Stream no longer includes Area Based Grant.
- 3.2. Estimates of the ratio for the current and future years and the actual figures for 2010/2011 are:

Financing Costs/Net Revenue Stream					
	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>	<u>2013/2014</u>	<u>2014/2015</u>
	<u>Actual</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
General Fund	4.9%	5.6%	6.1%	6.2%	6.2%

- 3.3. The estimates of financing costs include current commitments and proposals contained in the capital programme. The 2010/2011 percentage is lower than future projections as it reflects the decision to internally borrow for funds for the capital programme, rather than borrow externally, which has reduced the cost of borrowing, and also the reduced projected returns on investment income from 2012/2013.

4. Prudential Indicator – Capital Finance Requirement

- 4.1. The Capital Financing Requirement indicator reflects the Authority's underlying need to borrow for a capital purpose. This is based on historic capital financing decisions and a calculation of future years planned capital expenditure requirements. It should be noted that the Council's PFI scheme for Crosby Leisure Centre has now been included as part of the Capital Financing Requirement, as have a number of assets that have reclassified as finance lease assets. This is due to the implementation of International Financial Reporting Standards.
- 4.2. Estimates of the end of year Capital Financing Requirement for the current and future years are set out in the table below:

Capital Financing Requirement					
	<u>31/03/11</u>	<u>31/03/12</u>	<u>31/03/13</u>	<u>31/03/14</u>	<u>31/03/15</u>
	<u>£m</u>	<u>£m</u>	<u>£m</u>	<u>£m</u>	<u>£m</u>
	<u>Actual</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
General Fund	210.033	220.300	227.000	220.000	216.000

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- 4.3. CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following statement as a key indicator of prudence:

"In order to ensure that the medium term net borrowing will only be for a capital purpose, the local authority should ensure that net external borrowing does not, except in the short-term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years".

- 4.4. The Authority will comply with this requirement in 2012/13, 2013/14 and 2014/15.

5. **Prudential Indicator – Borrowing Limits**

- 5.1. External borrowing undertaken by the Council arises as a consequence of all the financial transactions of the Authority, both capital and revenue, and not simply those arising from capital spending. The Council manages its Treasury Management position in terms of its external borrowings and investments in accordance with its approved Treasury Management Strategy and Policy Statements. These documents are presented for approval elsewhere on today's agenda.

5.2. The Operational Boundary

- 5.2.1. The Operational Boundary sets a limit on the total amount of long-term borrowing that the Council can undertake. It reflects the Authority's current commitments, existing capital expenditure plans, and is consistent with its approved Treasury Management Policy Statement and practices. The figures are based on prudent estimates.

- 5.2.2. In respect of the Operational Boundary it is recommended that the Council approves the following limits for the next three financial years. These limits separately identify borrowing from other long-term liabilities.

Operational Boundary				
	<u>2011/2012</u>	<u>2012/2013</u>	<u>2013/2014</u>	<u>2014/2015</u>
	<u>£m</u>	<u>£m</u>	<u>£m</u>	<u>£m</u>
Borrowing (long-term)	173.000	185.000	185.000	186.000
Other long term liabilities (transferred debt MRB)	6.500	6.500	5.500	5.500
Total	179.500	191.500	190.500	191.500

- 5.2.3. The Council is asked to approve these limits and to delegate authority to the Head of Corporate Finance and ICT to manage the movement between the separately agreed limits for borrowing and other long-term liabilities within the total limit for any individual year. Any such changes made will be reported to Members at the earliest opportunity.

5.3. The Authorised Limit

5.3.1. The Authorised Limit sets a limit on the amount of borrowing (both short and long-term) that the Council undertakes. It uses the Operational Boundary as its base but also includes additional headroom to allow, for example, for exceptional cash movements. Under the terms of section 3 (1) of the Local Government Act 2003, the Council is legally obliged to determine and review how much it can afford to borrow i.e. the authorised limit. The authorised limit determined for 2012/13 will be the statutory limit determined under section 3 (1).

5.3.2. The Council is asked to delegate authority to the Head of Corporate Finance and ICT to effect movement between the separately agreed figures for borrowing and other long-term liabilities within the total authorised limit for any year. Any such changes will be reported to the Council at the earliest opportunity. The Authorised Limit for external debt are:

Authorised Limit				
	<u>2011/2012</u>	<u>2012/2013</u>	<u>2013/2014</u>	<u>2014/2015</u>
	<u>£m</u>	<u>£m</u>	<u>£m</u>	<u>£m</u>
Borrowing (short & long-term)	188.000	200.000	200.000	201.000
Other long term liabilities	6.500	6.500	5.500	5.500
Total	194.500	206.500	205.500	206.500

6. Prudential Indicator – Actual External Debt

6.1. The Prudential Code requires that in setting indicators for 2012/13, the Council reports its actual levels of external debt as at 31 March 2011. The Council's actual external debt at 31 March 2011 was £159.528 comprising £131.354m borrowing, £21.610m in respect of finance lease liabilities, and £6.564m other long-term liabilities.

7. Gross and Net Debt

7.1. This is a new prudential indicator, and is used to ensure that the authority does not borrow in advance of need.

Authorised Limit				
	<u>2011/2012</u>	<u>2012/2013</u>	<u>2013/2014</u>	<u>2014/2015</u>
	<u>£m</u>	<u>£m</u>	<u>£m</u>	<u>£m</u>
Gross debt	179.500	191.500	196.500	191.500
Investments	54.000	54.000	54.000	54.000
Net Debt	125.500	137.500	136.500	137.500

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8. Prudential Indicator – Impact on Council Tax

- 8.1. Under the Prudential Code, Local Authorities are able to decide the level of borrowing required to meet the demands of the capital programme. The Authority is given revenue support for borrowing up to a limit determined by Central Government, and this will therefore have no effect on the Council Tax. However, any unsupported borrowing will have to be funded by Council Taxpayers. As such, these indicators are a key measure of affordability of unsupported borrowing undertaken to support capital investment decisions.
- 8.2. The indicators for the impact on Council Tax of unsupported borrowing are to reflect any ADDITIONAL/NEW unsupported borrowing approval.
- 8.3. Due to current budget constraints no new starts have been included within the 2012/13 capital programme.
- 8.4. In the event that any amendments are made to the New Starts Capital Programme considered on today's agenda, the actual indicator will be recalculated accordingly.

9. Prudential Indicator – Treasury Management

- 9.1. The Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The annual Policy and Strategy Documents establish the following limits/controls for interest rate exposure, debt maturity profiles and an upper limit for investments made by the Council for more than 364 days.

9.2 Interest Rate Exposure

- i) An upper limit on its fixed interest rate exposures for 2011/2012 – 2013/2014 of 340% of its net outstanding principal sums;
- ii) An upper limit on its variable interest rate exposures for 2011/2012 – 2013/2014 of -20% of its net outstanding principal sums.

This indicator calculates exposure of either fixed or variable rate borrowings, less fixed or variable rate investments, expressed as a percentage of both fixed and variable rate borrowings net of fixed and variable rate investments.

9.3 Debt Maturity Profile

A debt maturity profile is detailed in the following table i.e. the amount of borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate.

Debt Maturity Profile	<u>Upper limit</u>	<u>Lower limit</u>
Under 12 months	35%	0%
12 months and within 24 months	40%	0%
24 months and within 5 years	40%	0%
5 years and within 10 years	40%	0%

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10 years and above	90%	25%
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9.4 Investments Over 1 Year

An upper limit on the value of non-specified investments over 1 year, but less than 5 years with Banks/Building Societies (as approved in the annual Policy and Strategy Documents) of 40% of Total Investments. This limit will be kept under review to take advantage of any opportunities in the current money market. Members will be advised of any change.

10. Monitoring Prudential Indicators

- 10.1. Having established the Prudential Indicators the Head of Corporate Finance and ICT will monitor them during the year and report on actual performance as part of the Council's Annual Accounts. In the event of any variations during a financial year, reports will be presented to Cabinet highlighting the variation, the reason and the corrective action to be taken.

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ANNEX A

Summary of Prudential Indicators.

Capital Expenditure - 2010/2011 to 2014/2015 (Para 2)					
	2010/2011 £m Actual	2011/2012 £m Estimate	2012/2013 £m Estimate	2013/2014 £m Estimate	2014/2015 £m Estimate
Education	32.251	14.184	4.755	0.233	0.000
Housing – General Fund	3.763	3.091	0.419	0.000	0.000
Technical Services	6.515	6.672	2.587	9.040	10.288
Other Services	32.631	22.949	26.773	6.997	1.085
Total non-HRA	75.160	46.896	34.533	16.270	11.373
TOTAL	75.160	46.896	34.533	16.270	11.373

Financing Costs/Net Revenue Stream (Para 3)					
	2010/2011 Actual	2011/2012 Estimate	2012/2013 Estimate	2013/2014 Estimate	2014/2015 Estimate
	4.9%	5.6%	6.1%	6.2%	6.2%

Capital Financing Requirement (Para 4)					
	31/03/2011 £m Actual	31/03/2012 £m Estimate	31/03/2013 £m Estimate	31/03/2014 £m Estimate	31/03/2015 £m Estimate
Non HRA	210.033	220.300	227.000	220.000	216.000

Operational Boundary (Para 5)				
	2011/2012 £m	2012/2013 £m	2013/2014 £m	2014/2015 £m
Borrowing	173.000	185.000	185.000	186.000
Other long term liabilities	6.500	6.500	5.500	5.500
Total	179.500	191.500	190.500	191.500

Authorised Limit (Para 5)

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	2011/2012 £m	2012/2013 £m	2013/2014 £m	2014/2015 £m
Borrowing	188.000	200.000	200.000	201.000
Other long term liabilities	6.500	6.500	5.500	5.500
Total	194.500	206.500	205.500	206.500

Gross and Net Debt (Para 7)				
	2011/2012 £m	2012/2013 £m	2013/2014 £m	2014/2015 £m
Gross Debt	179.500	191.500	190.500	191.500
Investments	-54.000	-54.000	-54.000	-54.000
Net Debt	125.500	137.500	136.500	137.500

Unsupported Borrowing (Para 8)			
	2012/2013 £m	2013/2014 £m	2014/2015 £m
General Fund	0.000	0.000	0.000

Impact on the Band D Council Tax (Para 8)			
	2012/2013 £	2013/2014 £	2014/2015 £
	0.00	0.00	0.00

Limit on Interest Rate Exposure (Para 9)		
	Upper Limit	Lower Limit
Fixed Borrowing/ Investment	340%	120%
Variable Borrowing/ Investment	-20%	-240%

Fixed Rate Debt Maturity (Para 9)
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	Upper Limit	Lower Limit
Under 12 months	35%	0%
12 months and within 24 months	40%	0%
24 months and within 5 years	40%	0%
5 years and within 10 years	40%	0%
10 years and above	90%	25%

Investments over 1 Year (Para 9)

Non-Specified Investments over 1 year but less than 5 years with approved Banks/Building Societies)) 40% of Total Investments)

Agenda Item 10

Report to: Cabinet
Council

Date of Meeting: 16 February 2012
1 March 2012

Subject: Capital Programme 2011/12 and Capital Allocations 2012/13

Report of: Head of Corporate Finance & ICT

Wards Affected: All

Is this a Key Decision? Yes

Is it included in the Forward Plan? Yes

Exempt/Confidential

No

Purpose/Summary

To provide Members with details of the 2012/13 Capital Allocations received to date and to consider their use in the development of a new starts programme for 2012/13. The report also seeks approval for the utilisation of additional allocations of Integrated Transport Block Grant and Disabled Facilities Grant in 2011/12.

Recommendation(s)

Cabinet is recommended to:

- i) Note the revised Capital Programme for 2011/12 and recommend it to Council for approval;
- ii) Confirm the utilisation of £203,153 Aiming Higher for Disabled Children resources in 2011/12 as outlined in paragraph 2.2;
- iii) Note that any revenue implications of the schemes reported to Cabinet Member – Children’s Services on 7 February 2012, as outlined in paragraph 2.3, will be met from the schools’ delegated budgets;
- iv) Confirm the utilisation of the additional £163,000 Integrated Transport Block grant in 2011/12 for Transportation purposes;
- v) Confirm the utilisation of the additional £188,866 Disabled Facilities Grant in 2011/12 for the provision of such grants;
- vi) Note the 2012/13 capital allocations received to date;
- vii) Consider whether the existing method of utilising capital allocations by the service department receiving them should continue or cease with all 2012/13 allocations being pooled and subject to a bidding process;
- viii) In the light of the outcome of vi), request the Strategic Asset Management Group to consider a detailed strategy for the 2012/13 Capital Programme and report its proposals at a later date.
- ix)

Council is recommended to approve the revised Capital Programme for 2011/12

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How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

Reasons for the Recommendation:

To inform Members of the 2012/13 Capital Allocations received to date and to allow Members to consider how these allocations should be utilised. Also to seek approval for the use of both an additional allocation of Integrated Transport Block Grant and Disabled Facilities Grant in 2011/12.

What will it cost and how will it be financed?

(A) Revenue Costs

For any additional capital expenditure, a full evaluation of the revenue running costs will need to be undertaken.

(B) Capital Costs

All allocations included in this report are capital grants.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal	
Human Resources	
Equality	
1. No Equality Implication	<input type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery:

What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD1273) and Head of Corporate Legal Services (LD659/12) have been consulted and any comments have been incorporated into the report.

Are there any other options available for consideration?

The options available to Members for the use of non ring-fenced capital grant allocations are included in the body of the report.

Implementation Date for the Decision

Immediately following the expiry of the “call-in” period for the Minutes of the Cabinet.

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Background Papers:

The following papers are available for inspection by contacting the above officer(s).

www.education.gov.uk/schools/adminandfinance/schoolscapital

Letter from Department for Transport: Local Transport Settlement (2011/12 – 2012/13) – 13 December 2010.

Letter from Department for Health: Adults’ Personal Social Services: Specific Revenue Grants and Capital Grant Allocations for 2012/13 – 8 December 2011.

Email from Merseytravel 10 January 2012.

www.communities.gov.uk/statements/corporate/2068667

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1. Introduction/Background

- 1.1 This report updates the 2011/12 Capital programme and provides details of the some additional allocations recently received for the current year. Details are also provided of the Government Capital Allocations that have been notified to date for 2012/13 with a view to the Cabinet beginning to consider the use of the non-ring-fenced allocations in the development of a new starts programme for 2012/13.

2. Revised Capital Programme 2011/12

- 2.1 The revised Capital Programme is attached at Annex A and takes account of the decisions made by Cabinet at its last meeting in the light of the recommendations of the Cabinet Sub Committee – Capital Programme.
- 2.2 The Department for Education has made an additional 2011/12 capital allocation available to Sefton of £203,153 to further develop facilities for Disabled Children through the Aiming Higher for Disabled children programme. The allocation is in the form of a non-ring-fenced capital grant. Cabinet is asked to confirm that this funding may be used by Children's Services for a safe outdoor playspace at the Netherton Activity Centre (£50,000) with the balance of the funding (£153,000) used to provide improved access and hygiene/changing facilities at Children's Centres and Youth Centres upon completion of the reviews of these services that are currently being undertaken.
- 2.3 Cabinet Member – Children's Services received a report on 7 February 2012 where approval was sought to include schemes in the Capital Programme at a total cost of £479,156, fully funded from uncommitted Capital Maintenance Grant and schools' own resources. Cabinet are advised that any revenue implications of these schemes will be met from the schools' delegated budgets.
- 2.4 The Council received notification from Merseytravel in January 2012 that, following a supplementary allocation of Integrated Transport Block grant to the region from the Department of Transport, Sefton has been allocated an additional £163,000 in 2011/12. Cabinet is asked to confirm that this allocation is treated in the same manner as all other 2011/12 allocations and will be utilised for Transportation purposes.
- 2.5 Finally, the Department for Communities and Local Government announced in January 2012 £20m additional funding for Disabled Facilities Grants for local authorities in 2011/12. The aim is to help more people with disabilities to access the aids and adaptations they require to live independently at home. Sefton's share of this allocation is £188,866 and, as above, Cabinet is asked to confirm use of these additional resources in the provision of disabled facilities grants.

3. Government Capital Allocations 2012/13

- 3.1 The table below itemises those capital allocations that have been received for 2012/13; the 2011/12 figures, where applicable, are shown for comparison. All allocations are received as non-ringfenced capital grant, with the exception of Devolved Formula Capital.

Description of Allocation	2011/12 £'000	2012/13 £'000	Variation £'000
Children's Services – Devolved Formula Capital (ring-fenced)	620	450	-170
Children's Services – Basic Need	894	781	-113
Children's Services – Capital Maintenance	3,516	2,417	-1,099
Total Children's Services	5,030	3,648	-1,382
Disabled Facilities Grant #	1,576	TBC	?
Total Housing	1,576	?	?
Department of Health Capital Grant	797	811	+14
Total Social Services	797	811	+14
Highways Maintenance	2,474	2,536	+62
Integrated Transport Block (indicative)	977	1,003	+26
Total Transportation	3,451	3,539	+88
Total Allocations	10,854	7,998 #	-1,280

Note # The 2012/13 capital allocation in respect of Disabled Facilities Grants is still awaited.

- 3.2 Children's Services capital allocations have reduced as a result of some maintained secondary schools having converted to academy status during 2011/12. The Department for Education has retained resources centrally to meet the maintenance needs of academies.

4. Utilisation of 2012/13 Capital Allocations

- 4.1 As part of the Government's decentralisation agenda, capital grants to Councils have been simplified with the aim of providing freedom and flexibility. The majority of capital grants are now completely non-ringfenced and there are fewer grant regimes to deal with.
- 4.2 Traditionally, the Cabinet has recommended that all capital allocations should be utilised by the appropriate service receiving the allocation. Indeed in the case of Transportation allocations, these are controlled by the local Integrated Transport Authority (ITA) ie. Merseytravel and the implication is that if allocations are not used for transport related schemes the ITA could withhold grant which could place the Council at risk of having a shortfall of capital resources.
- 4.3 Alternatively, the Cabinet could decide to pool all non-ringfenced capital allocations and invite bids from all services for their utilisation. If this method was adopted, there would need to be a fair and equitable method of appraising the schemes submitted.

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- 4.4 In the light of Member views on the treatment of the capital allocations for 2012/13 it is recommended that Cabinet request the Strategic Asset Management Group to consider a detailed strategy for the 2012/13 Capital Programme and report its proposals to a later Cabinet meeting.

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ANNEX A

CAPITAL PROGRAMME 2011/12 - 2014/15

Committee Summary

1	2	3	4	5	6	7
COMMITTEE	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
	£'000	£'000	£'000	£'000	£'000	£'000
Children's Services	100,444.57	81,272.65	14,183.94	4,754.98	233.00	0.00
Corporate Services	7,590.47	5,806.50	945.03	838.94	0.00	0.00
Environmental	3,636.95	778.77	2,358.18	450.00	50.00	0.00
Health & Social Care	3,787.96	2,687.83	478.37	621.76	0.00	0.00
Leisure and Tourism	56,681.78	33,226.85	9,325.44	10,936.82	2,742.67	450.00
Regeneration	46,616.36	19,075.08	10,358.28	12,343.66	4,204.34	635.00
Technical Services	28,204.01	3,616.90	5,672.05	1,587.06	8,040.00	9,288.00
Capitalisation - Maintenance Projects	4,000.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
Capitalisation - Equal Pay	1,575.00	0.00	575.00	1,000.00	0.00	0.00
Capitalisation - Redundancy Costs	3,000.00	0.00	2,000.00	1,000.00	0.00	0.00
TOTAL ALL SCHEMES	255,537.10	146,464.58	46,896.29	34,533.22	16,270.01	11,373.00

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CAPITAL PROGRAMME 2011/12 - 2014/15

CHILDREN'S SERVICES

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
General							
1	Forefield Juniors-Alteration and Extension	222.88	209.02	13.86	0.00	0.00	0.00
2	Capitalised Maintenance	734.19	0.00	734.19	0.00	0.00	0.00
3	Merefield-New Classrooms	1,471.86	1,439.36	32.50	0.00	0.00	0.00
4	School Travel Plans 2004/05 - 2009/10	320.07	282.16	37.91	0.00	0.00	0.00
5	Litherland Sports Park	5,551.35	5,540.10	11.25	0.00	0.00	0.00
6	Hillside High School - Sports Hall	1,700.00	1,684.25	15.75	0.00	0.00	0.00
7	Devolved Formula Capital	1,730.30	0.00	850.00	880.30	0.00	0.00
8	Rimrose Hope Primary School-Targeted Capital	6,425.00	6388.25	36.75	0.00	0.00	0.00
9	Thomas Gray PS - Single Siting	3,128.00	3,076.82	51.18	0.00	0.00	0.00
10	South Sefton Sixth Form Centre	12,324.98	12,311.21	13.77	0.00	0.00	0.00
11	Churchtown CP School - SEN Facilities	142.61	140.21	2.40	0.00	0.00	0.00
12	Litherland OSP	26,265.62	23,067.29	2,780.71	417.62	0.00	0.00
13	Newfield School - Specialist College Status	151.59	151.09	0.50	0.00	0.00	0.00
14	Fair Play Playbuilder Programme	961.83	690.88	270.95	0.00	0.00	0.00
15	TCF SEN - Post 16 SEN Facility Thornton	2,010.74	150.91	1,859.83	0.00	0.00	0.00
16	Low and zero carbon schools	214.94	206.50	8.44	0.00	0.00	0.00
17	Extended Schools 2008/09 - 2010/11	18.65	0.00	18.65	0.00	0.00	0.00
18	TCF Kitchens / Dining Rooms	297.53	289.41	8.12	0.00	0.00	0.00
19	Meols Cop Specialist College for Sport	150.00	125.52	24.48	0.00	0.00	0.00
20	Bedford PS Family Room	307.50	48.00	252.00	7.50	0.00	0.00
21	Birkdale HS Science Lab Refurbishment	327.53	317.13	10.40	0.00	0.00	0.00
22	Greenacre Nursery - provision of multipurpose room	86.33	72.54	13.79	0.00	0.00	0.00
23	Kings Meadow PS Kitchen Refurbishment	158.13	135.15	22.98	0.00	0.00	0.00
24	Norwood PS After School Club/Kitchen Extension	242.81	224.47	18.34	0.00	0.00	0.00
25	Meols Cop HS Refurb. of food technology room	158.10	0.00	158.10	0.00	0.00	0.00
26	Thornton Annex - Jigsaw	109.75	0.00	109.75	0.00	0.00	0.00
27	Adaptations to Foster Carers' Residences	200.00	0.00	0.00	200.00	0.00	0.00
28	Old Schemes	113.51	38.81	24.70	50.00	0.00	0.00
Total General		65,525.80	56,589.08	7,381.30	1,555.42	0.00	0.00
IT Schemes							
29	City Learning Centres - Capital Redev. Grant	4,641.77	4,080.43	561.34	0.00	0.00	0.00
30	CSF IT Strategy	1,250.00	1,235.19	14.81	0.00	0.00	0.00
31	CS IT (Single Child Record)	540.00	72.30	117.70	200.00	150.00	0.00
Total IT Schemes		6,431.77	5,387.92	693.85	200.00	150.00	0.00

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CAPITAL PROGRAMME 2011/12 - 2014/15

CHILDREN'S SERVICES

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REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
Primary Capital Programme							
32	Aintree Davenhill PCP	2,458.65	2,339.23	99.42	20.00	0.00	0.00
33	Lander Road PCP	2,075.87	1,164.85	888.02	23.00	0.00	0.00
34	St Philips CE PS PCP	228.94	218.34	10.60	0.00	0.00	0.00
35	Christ Church CE PS PCP	566.89	544.12	22.77	0.00	0.00	0.00
36	Aintree Davenhill Ph 2	2,356.14	66.12	1,330.02	932.00	28.00	0.00
37	Other Primary Capital Programme Schemes	5,139.03	4,445.43	693.60	0.00	0.00	0.00
Total Primary Capital Programme		12,825.52	8,778.09	3,044.43	975.00	28.00	0.00
Modernisation							
38	Maghull High School - Maths/ Music Rooms	1,065.00	1063.41	1.59	0.00	0.00	0.00
39	Crossens Nursery Relocation to Larkfield CP School	673.25	671.88	1.37	0.00	0.00	0.00
40	Farnborough Road School Kitchen / Dining Imps.	2,001.57	1802.91	198.66	0.00	0.00	0.00
41	Kew Woods - New Classrooms	780.26	318.51	437.28	24.47	0.00	0.00
42	Other Modernisation Schemes	147.30	0.00	0.00	147.30	0.00	0.00
Total Modernisation		4,667.38	3,856.71	638.90	171.77	0.00	0.00
School Access Initiative							
43	Litherland HS - Hygiene Area/ Lift	277.78	267.88	9.90	0.00	0.00	0.00
44	Primary School Schemes	105.15	90.33	14.82	0.00	0.00	0.00
45	Stanley HS - Special needs base	68.83	57.01	11.82	0.00	0.00	0.00
46	Improved Access to the National Curriculum	72.00	69.24	2.76	0.00	0.00	0.00
47	Waterloo PS - SEN bases	226.88	224.90	1.98	0.00	0.00	0.00
48	Waterloo PS - Lift Installation	67.68	4.55	63.13	0.00	0.00	0.00
49	Merefield - one way system	80.00	2.07	77.93	0.00	0.00	0.00
50	Stanley HS mobile lifting device	8.00	7.72	0.28	0.00	0.00	0.00
51	Christ Church CE PS - improve accessibility	9.00	0.00	9.00	0.00	0.00	0.00
52	Maghull HS - evacuation lift	33.75	1.96	31.79	0.00	0.00	0.00
Total Schools Access Initiative		949.07	725.66	223.41	0.00	0.00	0.00
New Pupil Places							
53	Woodlands PS Kitchen Refurbishment	167.39	167.19	0.20	0.00	0.00	0.00
54	Hatton Hill Primary-Boiler Replacement	73.55	69.74	3.81	0.00	0.00	0.00
55	St Andrews Maghull - Repl of infant boiler	114.24	113.39	0.85	0.00	0.00	0.00
56	Shoreside PS Window Replacement	126.32	120.88	5.44	0.00	0.00	0.00
57	Hatton Hill PS Kitchen Refurbishment	155.58	125.48	30.10	0.00	0.00	0.00
58	Summerhill PS Kitchen Refurbishment	153.76	143.87	9.89	0.00	0.00	0.00
59	Valewood PS Kitchen Refurbishment	149.59	139.77	9.82	0.00	0.00	0.00
60	Valewood PS Roof Repairs	78.97	7.74	71.23	0.00	0.00	0.00
61	Larkfield PS Roof Repairs	89.86	79.54	10.32	0.00	0.00	0.00
62	Linacre PS Boiler Replacement	49.47	0.12	49.35	0.00	0.00	0.00
63	Stanley HS Boiler Replaement	175.70	161.88	13.82	0.00	0.00	0.00
64	Shoreside Remodelling and new build	252.74	8.91	231.09	12.74	0.00	0.00
65	Waterloo PS Roof Repairs/Ext. Works	183.43	0.00	183.43	0.00	0.00	0.00

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CAPITAL PROGRAMME 2011/12 - 2014/15

CHILDREN'S SERVICES

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REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
66	Forefield Inf School - Window Repl	56.93	0.00	56.93	0.00	0.00	0.00
67	Shoreside PS - Toilet Refurbishment	37.30	0.00	37.30	0.00	0.00	0.00
68	Hudson PS - Roof Repairs	59.81	0.00	59.81	0.00	0.00	0.00
69	Lydiate PS Heating Duct Repairs	66.00	0.00	66.00	0.00	0.00	0.00
70	Redgate PS Boiler Repl.	86.02	0.00	86.02	0.00	0.00	0.00
71	Daleacre PRU - Boiler Repl.	86.02	0.00	86.02	0.00	0.00	0.00
72	Merefield Roof Repairs	18.56	0.00	18.56	0.00	0.00	0.00
73	Oakfield/Pinefield Window Repl.	20.84	0.00	20.84	0.00	0.00	0.00
74	Presfield Roof Repairs	29.46	0.00	29.46	0.00	0.00	0.00
75	Valewood PS - Accessible toilet Ext.	20.71	0.00	20.71	0.00	0.00	0.00
76	Forefield Inf School - Provn of Access Ramps	10.14	0.00	10.14	0.00	0.00	0.00
77	Balance of various school access works	19.15	0.00	19.15	0.00	0.00	0.00
78	Linaker PS IT Extension	140.00	0.00	20.00	120.00	0.00	0.00
79	Birkdale PS Increase in Accommodation	45.00	0.00	35.00	10.00	0.00	0.00
80	Other New Pupil Places Schemes	49.26	0.00	0.00	49.26	0.00	0.00
Total New Pupil Places		2,515.80	1,138.51	1,185.29	192.00	0.00	0.00

Capital Maintenance Grant

81	Bedford PS - Porch / Foyer	13.45	0.00	13.45	0.00	0.00	0.00
82	Churchtown PS - Outside Classroom	70.00	0.00	70.00	0.00	0.00	0.00
83	Greenacre Nursery - under 3's room	4.00	0.00	4.00	0.00	0.00	0.00
84	Hatton Hill PS - infants roof repair	12.00	0.00	12.00	0.00	0.00	0.00
85	Linacre PS - main entrance	17.68	0.00	17.68	0.00	0.00	0.00
86	Melling PS - resource area	40.00	0.00	40.00	0.00	0.00	0.00
87	Meols Cop HS - Glazing compliance	19.50	0.00	19.50	0.00	0.00	0.00
88	Merefield - Refurbish school kitchen	57.00	0.00	57.00	0.00	0.00	0.00
89	Redgate PS - new parents room	40.00	0.00	40.00	0.00	0.00	0.00
90	Summerhill PS - refurbish toilets	21.02	0.00	21.02	0.00	0.00	0.00
91	Thomas Gray PS - Outdoor Learning Covered Area	18.45	0.00	18.45	0.00	0.00	0.00
92	Valewood PS - Toilet Refurbishment	50.00	0.00	50.00	0.00	0.00	0.00
93	Waterloo PS - Emergency Lighting	8.00	0.00	8.00	0.00	0.00	0.00
94	Woodlands PS - Outdoor Learning	30.00	0.00	30.00	0.00	0.00	0.00
95	Meols Cop HS Library and 2 Classroom Ext.	760.00	0.00	35.00	690.00	35.00	0.00
96	Kew Woods PS Additional Hall Space	350.00	0.00	30.00	300.00	20.00	0.00
97	Other Capital Maintenance Schemes	655.79	0.00	0.00	655.79	0.00	0.00
Total Capital Maintenance Grant		2,166.89	0.00	466.10	1,645.79	55.00	0.00

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CAPITAL PROGRAMME 2011/12 - 2014/15

CHILDREN'S SERVICES

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
<u>TCF 14-19 Diplomas</u>							
98	Birkdale High School	330.00	315.89	14.11	0.00	0.00	0.00
99	Chesterfield High School	125.32	91.90	33.42	0.00	0.00	0.00
100	Deyes High School	1,179.56	1,060.28	119.28	0.00	0.00	0.00
101	Formby High School	237.36	228.71	8.65	0.00	0.00	0.00
102	Greenbank High School	280.81	275.01	5.80	0.00	0.00	0.00
103	Hillside High School	224.87	190.91	33.96	0.00	0.00	0.00
104	Maghull High School	370.00	337.36	32.64	0.00	0.00	0.00
105	Meols Cop High School	269.00	247.49	21.51	0.00	0.00	0.00
106	Range High School	336.99	331.18	5.81	0.00	0.00	0.00
107	Christ the King RC High School	184.59	183.44	1.15	0.00	0.00	0.00
108	Holy Family RC High School	269.93	264.54	5.39	0.00	0.00	0.00
109	Sacred Heart RC College	266.70	230.70	36.00	0.00	0.00	0.00
110	Savio Salesian RC College	118.45	114.69	3.76	0.00	0.00	0.00
111	St Michael's High School	202.26	198.87	3.39	0.00	0.00	0.00
112	St Ambrose Barlow RC High School	137.54	99.59	37.95	0.00	0.00	0.00
113	St Wilfrid's RC High School	114.46	109.90	4.56	0.00	0.00	0.00
Total TCF 14-19 Diplomas		4,647.84	4,280.46	367.38	0.00	0.00	0.00
<u>Surestart Grant Schemes</u>							
114	Summerhill PS -Construction of nursery	339.77	168.22	156.55	15.00	0.00	0.00
115	Valewood Children's Centre	330.00	320.65	9.35	0.00	0.00	0.00
Total Surestart Capital Grant		669.77	488.87	165.90	15.00	0.00	0.00
<u>Children's Personal Social Services</u>							
116	Children's PSS	44.73	27.35	17.38	0.00	0.00	0.00
Total Children's Personal Social Services		44.73	27.35	17.38	0.00	0.00	0.00
TOTAL CHILDREN'S SERVICES SCHEMES		100,444.57	81,272.65	14,183.94	4,754.98	233.00	0.00

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METROPOLITAN BOROUGH OF SEFTON

CAPITAL PROGRAMME 2011/12 - 2014/15

CORPORATE SERVICES

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
<u>Admin Buildings</u>							
1	Old & Completing Schemes	17.36	0.00	17.36	0.00	0.00	0.00
2	Disabled Facilities	400.00	373.39	26.61	0.00	0.00	0.00
3	Health & Safety Programme	306.39	199.05	107.34	0.00	0.00	0.00
4	Pleasureland Clearance / Demolition	400.00	331.55	0.00	68.45	0.00	0.00
5	Demolition of Bootle High School	235.00	232.58	2.42	0.00	0.00	0.00
6	Energy Efficiency Measures	250.00	182.14	67.86	0.00	0.00	0.00
7	Refurbishment of St. Peter's House	3,716.11	3,583.22	97.89	35.00	0.00	0.00
8	Balliol House Demolition	940.00	488.61	426.39	25.00	0.00	0.00
9	Property Intervention Fund	443.61	0.00	93.61	350.00	0.00	0.00
10	Capital Contingency Fund	50.00	0.00	0.00	50.00	0.00	0.00
Total Admin Buildings		6,758.47	5,390.54	839.48	528.45	0.00	0.00
<u>Vehicles,Plant,Equipment</u>							
11	E Government Priority Service Outcomes	400.00	355.24	11.00	33.76	0.00	0.00
12	I.T. Firewall Replacement	25.00	17.45	7.55	0.00	0.00	0.00
13	I.T. Members ICT & Mobile Technology	70.00	43.27	0.00	26.73	0.00	0.00
14	ICT Data Centre	250.00	0.00	0.00	250.00	0.00	0.00
15	Vehicle Replacement Programme	87.00	0.00	87.00	0.00	0.00	0.00
Total Vehicles,Plant,Equipment		832.00	415.96	105.55	310.49	0.00	0.00
TOTAL CORPORATE SERVICES SCHEMES		7,590.47	5,806.50	945.03	838.94	0.00	0.00

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METROPOLITAN BOROUGH OF SEFTON

CAPITAL PROGRAMME 2011/12 - 2014/15

ENVIRONMENTAL

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
<u>Coastal Defence</u>							
1	CERMS 2011 - 2016	879.00	0.00	679.00	200.00	0.00	0.00
2	Adaptation to Climate Change on the Sefton Coast	165.00	127.87	37.13	0.00	0.00	0.00
3	Hightown Management Project -Design/tender Prep.	142.77	133.04	9.73	0.00	0.00	0.00
4	Hightown Sea Defences Ph 2 (S106)	1,228.00	0.00	1,228.00	0.00	0.00	0.00
5	Hightown Sea Defences Ph 2 (S106) - Environ.Enhance	100.00	0.00	0.00	50.00	50.00	0.00
6	Pathfinder Fund Programme (Dune Slacks / Boardwalks)	91.00	59.75	31.25	0.00	0.00	0.00
	Total Coastal Defence	2,605.77	320.66	1,985.11	250.00	50.00	0.00
<u>Environmental</u>							
7	Waste Infrastructure	916.18	384.56	331.62	200.00	0.00	0.00
8	Claremont Ave. Maghull L.D. Investigation	35.00	23.25	11.75	0.00	0.00	0.00
9	Thornton & Lunt L.D. Investigation	39.00	24.34	14.66	0.00	0.00	0.00
10	Dobbs Gutter L.D. Investigation	41.00	25.96	15.04	0.00	0.00	0.00
	Total Environmental	1,031.18	458.11	373.07	200.00	0.00	0.00
TOTAL ENVIRONMENTAL SCHEMES		3,636.95	778.77	2,358.18	450.00	50.00	0.00

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METROPOLITAN BOROUGH OF SEFTON

CAPITAL PROGRAMME 2011/12 - 2014/15

HEALTH & SOCIAL CARE

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
<u>COMMITTED SCHEMES</u>							
1	I.I.M Cap Grant 2006/07 - 07/08	172.78	168.27	4.51	0.00	0.00	0.00
2	IT Strategy	488.00	338.29	104.00	45.71	0.00	0.00
3	Adult Social Care IT Infrastructure	317.05	0.00	200.00	117.05	0.00	0.00
4	Capital Investment for Transformation in Adult Social Care	197.00	0.00	0.00	197.00	0.00	0.00
5	Mental Health SCE (R) - Ringfenced 05/06 - 07/08	407.28	390.72	0.00	16.56	0.00	0.00
6	Mental Health SCE (C) 2010/11	301.00	135.11	140.00	25.89	0.00	0.00
7	Disability Discrimination Act	406.69	404.24	2.45	0.00	0.00	0.00
8	Independent Living Centre (Scarisbrick Avenue)	1,140.08	1,118.09	2.43	19.55	0.00	0.00
9	Common Financial Assessment Project	147.39	132.19	15.20	0.00	0.00	0.00
10	Assisted Technology	200.00	0.00	0.00	200.00	0.00	0.00
11	Old & Completing Schemes	10.69	0.92	9.77	0.00	0.00	0.00
TOTAL HEALTH & SOCIAL CARE SCHEMES		3,787.96	2,687.83	478.37	621.76	0.00	0.00

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METROPOLITAN BOROUGH OF SEFTON

CAPITAL PROGRAMME 2011/12 - 2014/15

LEISURE AND TOURISM

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
<u>Leisure - General</u>							
1	Old and Completing Schemes	45.10	0.00	45.10	0.00	0.00	0.00
2	Hesketh Park	2,335.05	2,160.38	20.64	154.03	0.00	0.00
3	Maghull Leisure Centre	8,304.09	7,932.63	171.46	200.00	0.00	0.00
4	Repairs / refurbishment of park lodges	101.00	92.88	8.12	0.00	0.00	0.00
5	Crosby Coastal Park	226.88	203.35	23.53	0.00	0.00	0.00
6	Hesketh Park Office / Visitor Centre	50.00	0.00	0.00	50.00	0.00	0.00
7	Waterloo Judo Club	553.65	541.48	12.17	0.00	0.00	0.00
8	Netherton Activity Centre	6,329.75	1,590.66	4,339.09	400.00	0.00	0.00
9	Southport Sports Park Contribution	75.00	0.00	0.00	75.00	0.00	0.00
10	Flue Gas Filtration Work at Southport Crematorium	999.78	862.77	137.01	0.00	0.00	0.00
11	Southport Cultural Centre	16,862.86	8,821.46	1,530.95	6,417.01	93.44	0.00
12	Duke Street Play Area, Formby	90.50	82.93	7.57	0.00	0.00	0.00
13	Browns Lane Allotments	50.00	18.94	27.06	4.00	0.00	0.00
14	Bootle Cemetery Improvements	85.00	78.41	6.59	0.00	0.00	0.00
15	Portland Street Changing Facilities	429.50	346.09	21.71	61.70	0.00	0.00
16	Tree Planting Contract 2009/10	195.50	166.46	19.04	10.00	0.00	0.00
17	Temporary Library Service	49.00	37.47	4.58	6.95	0.00	0.00
18	Kings Gardens	5,919.00	56.38	423.62	2,519.50	2,519.50	400.00
19	Parks Disabled Playground Equipment	65.59	0.00	65.59	0.00	0.00	0.00
20	Ainsdale & Birkdale Nature Reserve	118.00	0.00	39.34	39.33	39.33	0.00
21	Improvements to Victoria Park, Crosby	116.22	38.78	77.44	0.00	0.00	0.00
22	South Park Improvements, Bootle	253.00	0.00	0.00	253.00	0.00	0.00
23	Hatton Hill Park Improvements, Litherland	68.00	0.00	68.00	0.00	0.00	0.00
24	North Park Improvements, Bootle	127.00	0.00	17.00	110.00	0.00	0.00
25	Derby Park Improvements, Bootle	67.50	0.00	67.50	0.00	0.00	0.00
26	Tree Planting Programme 2010/11	125.50	0.00	113.50	6.00	6.00	0.00
Total General		43,642.47	23,031.07	7,246.61	10,306.52	2,658.27	400.00
<u>Tourism</u>							
27	Southport Pier - Programmed Maintenance	200.00	0.00	50.00	50.00	50.00	50.00
28	Southport Pier repair / decoration	132.07	129.95	2.12	0.00	0.00	0.00
29	Floral Hall Improvement Project	8176.11	8,131.04	45.07	0.00	0.00	0.00
30	Southport T I C relocation	59.14	5.35	0.00	53.79	0.00	0.00
31	Southport Market Refurbishment	3032.00	522.67	1,961.64	513.29	34.40	0.00
32	Southport Pier Structural Assessment	20.00	0.00	20.00	0.00	0.00	0.00
Total Tourism		11,619.32	8,789.01	2,078.83	617.08	84.40	50.00

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METROPOLITAN BOROUGH OF SEFTON

CAPITAL PROGRAMME 2011/12 - 2014/15

LEISURE AND TOURISM

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
<u>Southport Action Plan</u>							
33	Southport Marine Lake Improvements Zone 1	1,419.99	1,406.77	0.00	13.22	0.00	0.00
	Total Southport Action Plan	1,419.99	1,406.77	0.00	13.22	0.00	0.00
TOTAL LEISURE & TOURISM SCHEMES		56,681.78	33,226.85	9,325.44	10,936.82	2,742.67	450.00

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METROPOLITAN BOROUGH OF SEFTON

CAPITAL PROGRAMME 2011/12 - 2014/15

REGENERATION

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
General							
1	Southport Commerce Pk. - 3rd phase Devel.	884.00	0.00	0.00	884.00	0.00	0.00
2	Stepclever Property Project	1,657.00	425.22	968.78	263.00	0.00	0.00
3	REECH Project	7,170.62	0.00	0.00	5,775.87	1,394.75	0.00
4	Old & completing schemes	1.99	0.00	1.99	0.00	0.00	0.00
TOTAL GENERAL REGENERATION SCHEMES		9,713.61	425.22	970.77	6,922.87	1,394.75	0.00
Housing Regeneration Schemes							
<u>Disabled Facilities Grants</u>							
5	Previous Years' Approvals	21.23	0.00	21.23	0.00	0.00	0.00
6	2009/10 Approvals	3,403.01	3,264.66	138.35	0.00	0.00	0.00
7	2010/11 Approvals	2,789.22	1,666.15	1,123.07	0.00	0.00	0.00
8	2011/12 Approvals	2,000.00	0.00	1,593.35	406.65	0.00	0.00
Total Disabled Facilities Grants		8,213.46	4,930.81	2,876.00	406.65	0.00	0.00
9	Drug Rehabilitation / Boscoe Hostel	1,280.00	1,253.05	26.95	0.00	0.00	0.00
<u>Home Improvement Grants</u>							
10	Previous Years' Approvals	13.34	0.00	13.34	0.00	0.00	0.00
11	2009/10 Approvals	414.79	411.48	3.31	0.00	0.00	0.00
12	2010/11 Approvals (inc.grant admin. fees)	262.41	179.00	83.41	0.00	0.00	0.00
Total Home Improvement Grants		690.54	590.48	100.06	0.00	0.00	0.00
<u>General</u>							
13	Energy Efficiency Grants	337.53	337.32	0.21	0.00	0.00	0.00
14	Landlord Accreditation / HMO's	35.00	29.78	5.22	0.00	0.00	0.00
15	Strategic Housing Market Assessment	61.15	58.15	3.00	0.00	0.00	0.00
16	Housing Act - Works in Default	35.00	16.03	18.97	0.00	0.00	0.00
17	Affordable Housing Study	25.00	23.29	1.71	0.00	0.00	0.00
18	Gypsy and Traveller Accommod. Provision	12.00	0.00	0.00	12.00	0.00	0.00
19	Choice based lettings - ICT procurement	50.00	0.00	50.00	0.00	0.00	0.00
20	Old Schemes	10.24	0.84	9.40	0.00	0.00	0.00
Total General		565.92	465.41	88.51	12.00	0.00	0.00
<u>Housing Market Renewal</u>							
21	Projects	8,669.26	3,903.21	1,789.47	1,188.58	1,153.00	635.00
22	Remediation	3,230.33	1,766.86	687.24	626.23	150.00	0.00
23	Fees & Housing Management	3,265.02	797.89	843.01	845.82	778.30	0.00
24	Acquisitions	10,473.22	4,692.15	2,910.27	2,216.51	654.29	0.00
25	Other	515.00	250.00	66.00	125.00	74.00	0.00
Total Housing Market Renewal		26,152.83	11,410.11	6,295.99	5,002.14	2,809.59	635.00
TOTAL HOUSING REGENERATION SCHEMES		36,902.75	18,649.86	9,387.51	5,420.79	2,809.59	635.00
GRAND TOTAL REGENERATION SCHEMES		46,616.36	19,075.08	10,358.28	12,343.66	4,204.34	635.00

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METROPOLITAN BOROUGH OF SEFTON

CAPITAL PROGRAMME 2011/12 - 2014/15

TECHNICAL SERVICES

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
	<u>New Construction</u>						
1	Thornton Switch Island Link Scheme	20,412.00	1,618.94	618.00	1,297.06	7,800.00	9,078.00
2	Asset Management Development	139.10	48.61	90.49	0.00	0.00	0.00
	Carriageways / Priority Maintenance						
3	A5090 Hawthorne Rd	1,898.36	1,804.07	94.29	0.00	0.00	0.00
	Carriageway Resurfacing						
4	Balliol Road	52.76	0.00	52.76	0.00	0.00	0.00
5	Millers Bridge	67.88	0.00	67.88	0.00	0.00	0.00
6	Washington Parade	13.66	0.00	13.66	0.00	0.00	0.00
7	A565 Liverpool Road	97.57	0.00	97.57	0.00	0.00	0.00
8	Aintree Lane	83.53	0.00	83.53	0.00	0.00	0.00
9	Guildford Road	33.28	0.00	33.28	0.00	0.00	0.00
10	Heathfield Road	56.16	0.00	56.16	0.00	0.00	0.00
11	Kenyons Lane	36.76	0.00	36.76	0.00	0.00	0.00
12	Kings Road	56.51	0.00	56.51	0.00	0.00	0.00
13	Lexton Drive	49.76	0.00	49.76	0.00	0.00	0.00
14	Lichfield Avenue	14.11	0.00	14.11	0.00	0.00	0.00
15	Oxford Drive	45.96	0.00	45.96	0.00	0.00	0.00
16	Promenade	16.76	0.00	16.76	0.00	0.00	0.00
17	Salisbury Avenue	31.76	0.00	31.76	0.00	0.00	0.00
18	Sankey Road	39.84	0.00	39.84	0.00	0.00	0.00
19	The Serpentine South	41.76	0.00	41.76	0.00	0.00	0.00
20	Victoria Road	57.76	0.00	57.76	0.00	0.00	0.00
21	Cockledicks Lane	95.76	0.00	95.76	0.00	0.00	0.00
22	Sefton Road	19.26	0.00	19.26	0.00	0.00	0.00
23	Station Road	75.20	0.00	75.20	0.00	0.00	0.00
24	Durham Road	21.26	0.00	21.26	0.00	0.00	0.00
25	Little Crosby Road	13.66	0.00	13.66	0.00	0.00	0.00
26	A565 Liverpool Road	25.56	0.00	25.56	0.00	0.00	0.00
27	Virginia St	94.26	0.00	94.26	0.00	0.00	0.00
28	Extended patching work	380.00	0.00	380.00	0.00	0.00	0.00
29	Other / Old & Completing Schemes	277.34	0.00	277.34	0.00	0.00	0.00
30	Micro Asphalt Surfacing	64.21	0.00	64.21	0.00	0.00	0.00
31	Capita Fees	113.77	0.00	113.77	0.00	0.00	0.00
	Total Carriageway Resurfacing	1,976.10	0.00	1,976.10	0.00	0.00	0.00
32	UTC Maintenance	105.18	0.00	105.18	0.00	0.00	0.00

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TECHNICAL SERVICES

1	2	3	4	5	6	7	8
REF. NO.	PROJECT DESCRIPTION	TOTAL COST	EXPEND TO 31.3.2011	2011/12	2012/13	2013/14	2014/15 & LATER YEARS
		£'000	£'000	£'000	£'000	£'000	£'000
33	Street Lighting Schemes	141.45	0.00	141.45	0.00	0.00	0.00
34	LED Pilot Programme	70.00	0.00	70.00	0.00	0.00	0.00
	Total Street Lighting	211.45	0.00	211.45	0.00	0.00	0.00
	Drainage						
35	LTP allocation	69.93	0.00	69.93	0.00	0.00	0.00
36	Northway, Maghull	19.00	0.00	19.00	0.00	0.00	0.00
37	Marine Drive, Southport	13.00	0.00	13.00	0.00	0.00	0.00
38	Capita Fees	50.00	0.00	50.00	0.00	0.00	0.00
	Total Drainage	151.93	0.00	151.93	0.00	0.00	0.00
	Total Carriageways / Priority Maintenance	4,343.02	1,804.07	2,538.95	0.00	0.00	0.00
	Bridges and Structures						
	Assessment & Inspection						
39	Principal Bridge Inspections	40.00	0.00	40.00	0.00	0.00	0.00
40	Assessment - Retaining Walls	20.00	0.00	20.00	0.00	0.00	0.00
	Structural Maintenance & Strengthening						
41	Hightown Station Footbridge Study	15.00	0.00	15.00	0.00	0.00	0.00
42	Footbridge Maintenance & Strengthening	105.00	0.00	105.00	0.00	0.00	0.00
43	Miller's Bridge	87.30	50.69	36.61	0.00	0.00	0.00
44	Ledson's Canal Bridge	209.59	94.59	115.00	0.00	0.00	0.00
45	Capita Fees	30.00	0.00	30.00	0.00	0.00	0.00
	Total Bridges and Structures	506.89	145.28	361.61	0.00	0.00	0.00
	Integrated Transport Programme						
46	Current Schemes	1,928.00	0.00	1,928.00	0.00	0.00	0.00
	Other Schemes						
47	Waterloo Car Parks, Machines / Signage	40.00	0.00	40.00	0.00	0.00	0.00
48	Local Sustainable Transport Fund - Merseyside	260.00	0.00	15.00	85.00	85.00	75.00
49	Local Sustainable Transport Fund - Sefton / West Lancs	575.00	0.00	80.00	205.00	155.00	135.00
	Total Other Technical Services Schemes	875.00	0.00	135.00	290.00	240.00	210.00
	TOTAL TECHNICAL SERVICES SCHEMES	28,204.01	3,616.90	5,672.05	1,587.06	8,040.00	9,288.00

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